



# OFFICIAL GAZETTE

## REPUBLIC OF SEYCHELLES

Published by Authority of the Government

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Vol. L

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#### GENERAL NOTICES

No. 217 of 2025

#### NOTICE

ACCESS TO INFORMATION ACT, 2018

*(Act No. 4 of 2018)*

In exercise of the powers conferred by section 7(1) of The Access to Information Act, 2018 (Act 4 of 2018) the head of the **Seychelles Energy Commission** hereby designates **Mr. Rhany Lewis Onezime** as the Information Officer for **Seychelles Energy Commission** replacing **Mr. Gerlye Mario Salomon**.

*Dated this: Thursday 9<sup>th</sup> January, 2025.*

Name of Head of Information Holder: **Ms. Bernice Charles**

Designation: **Ag. Chief Executive Officer**

Organisation Name: **Seychelles Energy Commission**

#### Contact Details of Information Officer

Telephone: **2783885**

Email: [ronezime@sec.sc](mailto:ronezime@sec.sc)

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No. 218 of 2025

**CENTRAL BANK OF SEYCHELLES**

Notice for Closing of Register of Transfers

**4.25% 5 Year DBS Bond (Apr 2022)****2.70% 3 Year Treasury Bond (May 2022)****4.30% 5 Year Treasury Bond (May 2022)****5.90% 7 Year Treasury Bond (May 2022)**

The Register of Transfers maintained at the Central Bank of Seychelles in respect of the above-mentioned bonds will remain closed from

March 01, 2025 to March 15, 2025

**8.00% 5 Year Treasury Bond (Jan 2021)****10.00% 7 Year Treasury Bond (Jan 2021)**

The Register of Transfers maintained at the Central Bank of Seychelles in respect of the above-mentioned bonds will remain closed from

March 06, 2025 to March 20, 2025

**Accordingly, no transfers of all the aforesaid bonds will be registered during that period.**

No. 219 of 2025

**ELECTIONS ACT****(Cap 262)**

Pursuant to its mandate under paragraph 1 of chapter 1 of schedule 3 to the Elections Act, the Electoral Commission is opening the following Registration Centres:

Registration Centre	Date	Time	Location
Electoral Commission HQ	3 <sup>rd</sup> to 14 <sup>th</sup> March	08:00am to 06:00pm	Mont Fleuri
Electoral Commission HQ	April to July	08:00am to 06:00pm	Mont Fleuri
District Administration	22 <sup>nd</sup> March	09:00am to 04:00pm	Mont Buxton
District Administration	22 <sup>nd</sup> March	09:00am to 04:00pm	English River
District Administration	22 <sup>nd</sup> March	09:00am to 04:00pm	Ile Perseverance 1
District Administration	22 <sup>nd</sup> March	09:00am to 04:00pm	Ile Perseverance 2
Secondary School	22 <sup>nd</sup> March	09:00am to 04:00pm	Mont Fleuri
National library	28 <sup>th</sup> March	09:00am to 03:00pm	Victoria

Qualified citizens are invited to submit their applications for *registration as a voter, transfer, change of name, correction, or objections* at the registration centers.

Dated this 26<sup>th</sup> day of February 2025.

**Sheena Max**  
**CHIEF REGISTRATION OFFICER**

No. 220 of 2025

**Curatelle Act**

(Section 23)

**Notice of Appointment of Executrix**

Notice is hereby given that on the 29<sup>th</sup> day of November 2024, the Curator appointed Maria Del Carmen Ah-Moye of Machabee, Glacis, Mahe, Seychelles NIN: 017-0511-6-0-15, as the executrix of the succession of the deceased Guy Rene Ah-Moye also known as Dr. Guy Rene Ah-Moye, under section 23 of the Curatelle Act.

Dated this **29<sup>th</sup>** day of **November, 2024.**

CURATOR

\_\_\_\_\_

No. 221 of 2025

**Curatelle Act**

(Section 23)

**Notice of Appointment of Executrix**

Notice is hereby given that on the 24<sup>th</sup> day of January 2025, the Curator appointed Sarah Jourdanne Maringo nee Sinon of Petit Paris, Mahe, Seychelles NIN: 979-0034-1-0-64, as the executrix of the succession of the deceased Simone Sinon, under section 23 of the Curatelle Act.

Dated this **24<sup>th</sup>** day of **January, 2025.**

CURATOR

\_\_\_\_\_

No. 222 of 2025

**Curatelle Act**

(Section 23)

**Notice of Appointment of Executrix**

Notice is hereby given that on the 07<sup>th</sup> day of February 2025, the Curator appointed Paule Marinette Betsy of Anse Aux Pins, Mahe, Seychelles NIN: 966-0487-1-0-05, as the executrix of the succession of the deceased Daniel Davis Betsy also known as Davis Daniel Betsy, under section 23 of the Curatelle Act.

Dated this **07<sup>th</sup>** day of **February, 2025.**

CURATOR

\_\_\_\_\_

No. 223 of 2025

**Curatelle Act**

(Section 23)

**Notice of Extension of Time (Executor)**

Notice is hereby given that on the 14<sup>th</sup> day of February 2025, the Curator extended the mandate of André Baillon of 16 Edward Avenue, Miranda NSW 2228, Australia, as the executor of the succession of the deceased Jean Jacob Melchior Pool, under section 23 of the Curatelle Act.

Dated this **14<sup>th</sup>** day of **February, 2025.**

CURATOR

\_\_\_\_\_

No. 224 of 2025

**Curatelle Act**

(Section 23)

**Notice of Appointment of Executor**

Notice is hereby given that on the 14<sup>th</sup> day of February 2025, the Curator appointed Michael Johny Azolan of Beau Vallon, Mahe, Seychelles NIN: 962-0095-1-1-80, as the executor of the succession of the deceased Helene Maryse Azolan also known as Helene Anacoura, under section 23 of the Curatelle Act.

Dated this **14<sup>th</sup>** day of **February, 2025.**

CURATOR

No. 225 of 2025

**Curatelle Act**

(Section 23)

**Notice of Appointment of Executor**

Notice is hereby given that on the 21<sup>st</sup> day of February 2025, the Curator appointed Yhoni Vahad Farabeau of Majoie, Mahe, Seychelles NIN: 989-1053-1-1-94, as the executor of the successions of the 1<sup>st</sup> deceased Suzanne Celine Farabeau nee Rath also known as Celine Farabeau and Celine Rath and the 2<sup>nd</sup> deceased Michel Georges Farabeau also known as Georges Michel Farabeau and Michel Farabeau, under section 23 of the Curatelle Act.

Dated this **21<sup>st</sup>** day of **February, 2025.**

CURATOR

No. 226 of 2025

**COMPANIES ACT 1972****NOTICE****SECTION 305**

**NOTICE** is hereby given that the Companies listed below have been **STRUCK OFF** the register of Companies and will be dissolved from the date of publication of this notice.

**COMPANY NO:****COMPANY NAME**

841350-2	PEST A REST (PROPRIETARY) LIMITED
849802-2	ZIBLO BOAT CHARTER (PTY) LTD
8429509-2	DAKAR BUGGY HIRE (PROPRIETARY) LIMITED
8429903-1	CAPITAL COM STOCK AND CFD INVESTING LTD
8430857-1	DOMAINES COLLECTION LIMITED
841628-2	T AND T INTERNATIONAL (SEYCHELLES) (PROPRIETARY) LIMITED
8424226-1	KBH SACHS INTERNATIONAL LTD
8410260-1	TG RADEK MASIN INTERNATIONAL YACHT AGENTS COMPANY LIMITED
8410560-1	EXCLUSIVE YACHT SERVICES LTD

**DATED THIS 26<sup>th</sup>** February, 2025**OFFICE OF THE COMPANY REGISTRAR**

No. 227 of 2025

**COMPANIES ACT 1972****NOTICE****SECTION 305**

Take **NOTICE** that at the expiration of **THREE MONTHS** from this date the Company listed below will, unless cause is shown on the contrary, be **STRUCK OFF** the Register of Companies.

<b><u>COMPANY NO:</u></b>	<b><u>COMPANY NAME</u></b>
8420356-2	THE TOOLKIT COMPANY (PROPRIETARY) LIMITED
8426371-1	AC MARKETING AND SERVICES LTD
850520-1	SOUTHERN SEAS COMPANY LIMITED

**DATED 28<sup>th</sup> February, 2025****OFFICE OF THE COMPANY REGISTRAR**

No. 228 of 2025

**INTERNATIONAL BUSINESS COMPANIES ACT***(Act 15 of 2016)***Sections 272(1)(a)(i) and 272(2)(b)**

Notice is hereby given in accordance with section 272(2)(b) of the International Business Companies Act, 2016 (the Act) that the following companies will be struck off the register at the expiration of 60 days from the date of this publication, pursuant to section 272(1)(a)(i) of the Act.

<b><u>Company Name</u></b>	<b><u>IBC No.</u></b>
Dohrnii Labs Ltd	240891
Alycka Resources Limited	108065
Global Ad Services Ltd	226530
Devmyapp Ltd	231588
Flamboyant Investments Limited	218486
Ferris Holdings Limited	218461
Telegram Bot Technologies Director Limited	241561
GLOBAL STAR S.A.	5151
Last Flight Out Ltd	206811
IMPERIAL INVESTMENTS Inc.	6523
Pintu International Ltd	238336
GUNNERSBURY LIMITED	4767
Catalytic People Limited	236484
Avely Tech Inc.	236540
QUERCUS HOLDING LIMITED	124188
KCJ Spare Parts Limited	229249
HEAVENLY DURATION HOLDING CORP.	72680
Warren Hall Limited	232919
Pacific Harbour International Limited	65807
IQBB and Co Ltd	199907
DONGSHAN ENTERPRISES LIMITED	172124
iNf4mation Limited	227890
Volterra Holdings Limited	215306
Twinvest Limited	219966
Rochambeau Limited	208542
Maingauche Ltd	208543
Magnetic Trading Ltd.	240195

**Financial Services Authority**

No. 229 of 2025

**INTERNATIONAL BUSINESS COMPANIES ACT***(Act 15 of 2016)***Sections 272(1)(b)(ii) and 272(2)(b)**

Notice is hereby given in accordance with section 272(2)(b) of the International Business Companies Act, 2016 (the Act) that the following companies will be struck off the register at the expiration of 60 days from the date of this publication, pursuant to section 272(1)(b)(ii) of the Act.

<b><u>Company Name</u></b>	<b><u>IBC No.</u></b>
ORANY PARTNERS LTD	178654
Meridional Agri Research Society Ltd	215564
8FIFTY2 LIMITED	107321

**Financial Services Authority**

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No. 230 of 2025

**INTERNATIONAL BUSINESS COMPANIES ACT***(Act 15 of 2016)***Section 272(4)**

Notice is hereby given pursuant to Section 272(4) of the International Business Companies Act, 2016 that the following companies have been struck off the register with effect from **27<sup>th</sup> February, 2025**.

<b><u>Company Name</u></b>	<b><u>IBC No.</u></b>
Thalex Digital Trading Platform Ltd	231189
Assets International Ltd	229747
CZAR CAPITAL HOLDINGS LIMITED	23772
Brea Holdings Limited	128288
Golden Whale International Limited	215978

**Financial Services Authority**

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No. 231 of 2025

**NOTICE OF DISSOLUTION****(Section 147 of the Insolvency Act, 2013)****Al Boat Charter Limited****Resolution of the Members:**

Resolved that the Company be and is wind up voluntarily by the Members effective February 21<sup>st</sup>, 2025.

It has been further resolved that Mr. Jean-Marie Moutia be and is appointed as the Liquidator.

Any claim against the company in respect of any liability needs to be submitted to the Liquidator (The Link, 05<sup>th</sup> Floor, Ile Du Port) along with the proof of such claim on or before the expiry of 30 days of the publication of this Notice of Winding up.

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No. 232 of 2025

**NOTICE OF DISSOLUTION**

**(Section 147 of the Insolvency Act, 2013)**

**Blend (Seychelles) Limited**

**Resolution of the Members:**

Resolved that the Company be and is wind up voluntarily by the Members effective February 21<sup>st</sup>, 2025.

It has been further resolved that Mr. Jean-Marie Moutia be and is appointed as the Liquidator.

Any claim against the company in respect of any liability needs to be submitted to the Liquidator (The Link, 05<sup>th</sup> Floor, Ile Du Port) along with the proof of such claim on or before the expiry of 30 days of the publication of this Notice of Winding up.

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No. 233 of 2025

**Immovable Property (Judicial Sales) Act (Cap 94)**

**SCHEDULE A**

**(NOTICE UNDER SECTION 31)**

**JUDICIAL SALE**

Warning is hereby given that on 18<sup>th</sup> March 2025 at 9 am in the morning, shall take place the final adjudication, before the Judge of the Supreme Court, of a portion of land registered as Title No. S9454 being bare land at Pointe Larue, Mahe, Seychelles seized against Mr. Francis Victor at the request of the Mauritius Commercial Bank (Seychelles) Ltd.

All parties claiming to take inscriptions of Legal Mortgage upon the said property are warned that they must do so before the transcription of the judgment of adjudication, failing which they shall be debarred of such rights.

Dated this 11<sup>th</sup> day of February, 2025.

Audric Govinden  
Attorney in charge of the sale  
Sham Peng Tong Plaza, Room 209, Victoria  
Tel: 4325699

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No. 234 of 2025

**NOTICE OF LIQUIDATOR APPOINTMENT AND OF  
COMMENCEMENT OF WINDING UP**

**Section 286 of the International Business Companies Act 2016 (the “Act”)**

**of**

**Reliable Global Co., Ltd.  
Company No.: 208466**

**Reliable Global Co., Ltd. (the “Company”), incorporated under the Act with IBC  
Registration No. 208466**

I, Mr. Hung, Chin-Sheng of No. 5, Ln. 162, Baoyang E. St., Sanmin Dist., Kaohsiung City 807, Taiwan (R.O.C.), hereby give notice that I have been appointed to act for as the Liquidator of the Company, hereby give notice in accordance with section 286 of the Act that the voluntary winding up of the Company under Sub-Part II of Part XVII of the Act has been commenced.

Dated this 25<sup>th</sup> day of February, 2025.

**Mr. Hung, Chin-Sheng**  
**LIQUIDATOR**

No. 235 of 2025

CHANGE OF NAME

Notice is hereby given that I have applied to the Chief Officer of the Civil Status to change my son's name from **Nathan, Ezekiel, Bertrand Pool** to **Nathan, Ezekiel, Octave, Desire, Bertrand Chang-Waye** agreeable with sections 94-99 of Cap. 34. Any person interested may oppose such application by filing a protest in writing setting forth his/her grounds of objections.

Mr Bertrand Pool  
Anse Forbans  
Mahe  
Seychelles

No. 236 of 2025

CHANGE OF NAME

Notice is hereby given that I have applied to the Chief Officer of the Civil Status to change my name from **Ms Marylin, Gilberte Serret** to **Ms Marylin, Gilberte Amour-Serret** agreeable with sections 94-99 of Cap. 34. Any person interested may oppose such application by filing a protest in writing setting forth his/her grounds of objections.

Ms Marylin, Gilberte Serret  
Pointe Larue  
Mahe  
Seychelles

No. 237 of 2025

CHANGE OF NAME

Notice is hereby given that I have applied to the Chief Officer of the Civil Status to change my daughter's name from **Austin Paris Victor** to **Austin Paris Canaya** agreeable with sections 94-99 of Cap. 34. Any person interested may oppose such application by filing a protest in writing setting forth his/her grounds of objections.

Ms. Corine Anissa Canaya  
Beoliere, Mahe  
Seychelles

No. 238 of 2025

CHANGE OF NAME

Notice is hereby given that I have applied to the Chief Officer of the Civil Status to change my name from **Zillah, Marie Michelle, Elmonde Essack** to **Zillah, Marie Michelle,**



**Elmonde Morel** agreeable with sections 94-99 of Cap. 34. Any person interested may oppose such application by filing a protest in writing setting forth his/her grounds of objections.

Ms Zillah Essack  
Anse Reunion  
La Digue  
Seychelles

No. 239 of 2025

CHANGE OF NAME

Notice is hereby given that I have applied to the Chief Officer of the Civil Status to change my name from **Aruljothi Nitheesvar Pillay** to **Nitheesvar** agreeable with sections 94-99 of Cap. 34. Any person interested may oppose such application by filing a protest in writing setting forth his/her grounds of objections.

Mr. Aruljothi Nitheesvar Pillay  
Mont Fleuri, Mahe  
Seychelles

No. 240 of 2025

CHANGE OF NAME

Notice is hereby given that I have applied to the Chief Officer of the Civil Status to change my name from **Ted, Roberto Judith-Legaie** to **Ted, Roberto Legaie** agreeable with sections 94-99 of Cap. 34. Any person interested may oppose such application by filing a protest in writing setting forth his/her grounds of objections.

Mr. Ted Legaie  
Anse Aux Pins  
Mahe  
Seychelles

No. 241 of 2025

NOTICES

INDUSTRIAL PROPERTY ACT

*(Act 7 of 2014)*

APPLICATIONS FOR REGISTRATION OF TRADE MARKS

Notice is hereby given that any person who has grounds of objection against the registration of any of the marks advertised in the Schedule hereto may, within 60 days from the date of this Notice, lodge a notice of objection in Form M-3 of Schedule 1 of the Industrial Property (Marks) Regulations, 2014 with the Registration Division, P.O. Box 142, Victoria, Seychelles.

SCHEDULE

Application No: **41/2024** in Class **7** with respect of Food preparation machines, electromechanical; Vacuum cleaners; Food processors, electric; Blenders, electric, for household purposes; Fruit presses, electric, for household purposes; Kitchen machines, electric; Washing machines [laundry]; Whisks, electric, for household purposes; Machines and apparatus for cleaning, electric; Coffee grinders, other than hand-operated; Meat choppers, electric; Beverage preparation machines, electromechanical; Vegetable peelers, electric; Dishwashers; Mills for household purposes, other than hand-operated; Screwdrivers, electric; Kneading machines; Scissors, electric in the name of **Yiwu Winning Star Supply Chain Management Co., Ltd of Rm. 1207, No.999, Chouzhou North Road, Yiwu City, Zhejiang, China.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**



Lodged: **02/02/2024.**

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Application No: **42/2024** in Class **08** with respect of Manicure sets; Hair clippers for personal use, electric and non-electric; Beard clippers; Flat irons; Scraping tools [hand tools]; Vegetable slicers, hand-operated; Table cutlery [knives, forks and spoons]; Curling tongs; Hair cutting scissors; Sharpening instruments; Fruit segmenters; Depilation appliances, electric and non-electric; Hand implements for hair curling; Knives; Can openers, non-electric; Eyelash curlers; Apparatus for tattooing; Hair braiders, electric; Hand tools, hand-operated in the name of **Yiwu Winning Star Supply Chain Management Co., Ltd of Rm. 1207, No.999, Chouzhou North Road, Yiwu City, Zhejiang, China.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**



Lodged: **02/02/2024.**

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Application No: **43/2024** in Class **09** with respect of Loudspeakers; Headphones; Materials for electricity mains [wires, cables]; Batteries, electric; electric plugs; Electric sockets; Battery chargers; Radios; Inverters [electricity]; Transformers [electricity]; Solar panels for the production of electricity; Pocket calculators; Television apparatus; Microphones; Portable media players; Eyeglasses; Chronographs [time recording apparatus]; Accumulators, electric; Measures; Solar batteries in the name of **Yiwu Winning Star Supply Chain Management Co., Ltd of Rm. 1207, No.999, Chouzhou North Road, Yiwu City, Zhejiang, China.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**



Lodged: **02/02/2024.**

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Application No: **44/2024** in Class **11** with respect of Cooking apparatus and installations; Roasting apparatus; Coffee machines, electric; Fabric steamers; Hair driers; Refrigerators; Bread baking machines; Solar thermal collectors [heating]; Pocket warmers; Kitchen ranges [ovens]; Kettles, electric; Air fryers; Water dispensers; Microwave ovens [cooking apparatus]; Lamps; Soya milk making machines, electric; Tortilla presses, electric; Multicookers; Electric fans for personal use; Humidifiers in the name of **Yiwu Winning Star Supply Chain Management Co., Ltd of Rm. 1207, No.999, Chouzhou North Road, Yiwu City, Zhejiang, China.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**



Lodged: **02/02/2024.**

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Application No: **45/2024** in Class **21** with respect of Basins [receptacles]; Tableware, other than knives, forks and spoons; Stew-pans; Kitchen utensils; Cooking pots, non-electric; Griddles [cooking utensils]; Kitchen grinders, non-electric; Autoclaves, non-electric, for cooking; Beaters, non-electric; Kettles, non-electric; Deep fryers, non-electric; Glass flasks [containers]; Porcelain ware; Drinking vessels; Coffee grinders, hand-operated; Coffeepots, non-electric; Toothbrushes; Fitted vanity cases; Vacuum bottles in the name of **Yiwu Winning Star Supply Chain Management Co., Ltd** of **Rm. 1207, No.999, Chouzhou North Road, Yiwu City, Zhejiang, China.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**



Lodged: **02/02/2024.**

Application No: **182/2024** in Class **6** with respect of Non-electric door bells of metal; locks of metal, other than electric; keys of metal; safes [strong boxes]; vice claws of metal; tool chests of metal, empty; labels of metal; bells for animals; rods of metal for welding; anchors; identification bracelets of metal; weather-or wind-vanes of metal; tree protectors of metal; traps for wild animals; works of art of common metal; iron ores; monuments of metal; Angle irons of metal; props of metal; elbows of metal for pipes; junctions of metal for pipes; valves of metal, other than parts of machines; reinforcing materials of metal for pipes; collars of metal for fastening pipes; staircases of metal; Ladders of metal; buildings, transportable, of metal; fences of metal; building materials of metal; scaffolding of metal; steel wire; ropes of metal; wall plugs of metal; screws of metal; hinges of metal; hooks [metal hardware]; pulleys of metal, other than for machines; padlocks of metal, other than electronic; unwrought or semi-wrought common metals; pipes of metal; sleeves [metal hardware]; fittings of metal for building; railway material of metal; bands of metal for tying-up purposes; clips of metal for cables and pipes; small hardware of metal; buckles of common metal [hardware]; nails; fittings of metal for furniture; tool chests of metal, sold empty in the name **INGCO TOOLS CO., LIMITED** of **Building 2, No.20 Dagang Road, Fuqiao Town, Taicang City, Jiangsu Province, China.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**

HOJITA

Lodged: **16/04/2024.**

Application No: **183/2024** in Class **7** with respect of Agricultural machines; lawnmowers [machines]; aerating pumps for aquaria; forage cutters; milking machines; electric hair clipping machines for animals; woodworking machines; saws [machines]; paperboard making machines; machines for making diaper-pants of paper; printing machines; weaving looms; sizing machines; tea processing machines; electromechanical food preparation machines; brewing machines; tobacco processing machines; leather-working machines; stitching machines; bicycle assembling machines; brick making machines; engraving machines; machines for making electric batteries; cord making machines; enamel making machines; machines for making bulbs; packaging machines; machines for making coal briquettes; electric kitchen machines; washing machines [laundry]; centrifugal mills; glue applying machines; glass-working machines; fertilizers making machines; electromechanical machines for chemical industry; mine borers; cutters [machines]; oil-well pumps specially for petroleum; mixing machines; disintegrators; cranes [lifting and hoisting apparatus]; pneumatic hammers; trimming machines; foundry machines; metalworking machines; steam engines; igniting devices for internal combustion engines; wind-powered installations for generating electricity; machines for making needles; machines for making zippers; stands for machines; cutting

machines; machines for making wires and cables; tools [parts of machines]; machines and apparatus for polishing [electric]; drilling heads [parts of machines]; hand-held tools, other than hand-operated; angle grinders; machines for electronic industry; optical cold-processing machines; machines for separating gas; paint spraying machines; dynamos; motors, other than for land vehicles; pumps [machines]; valves [parts of machines]; compressed air machines; pneumatic cylinder (part of machines); propulsion mechanisms, other than for land vehicles; bearings [parts of machines]; belts for machines; electric welding machines; electric machines and apparatus for cleaning; high pressure washers; vacuum cleaners; filter presses; electric door rollers; electric shoe polishers; electroplating machines; electric door openers in the name **INGCO TOOLS CO., LIMITED** of **Building 2, No.20 Dagang Road, Fuqiao Town, Taicang City, Jiangsu Province, China.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**

HOJITA

Lodged: **16/04/2024.**

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Application No: **184/2024** in Class **8** with respect of Abrading instruments [hand instruments]; hand-operated agricultural implements; hand-operated garden tools; instruments and tools for skinning animals; harpoons; manicure sets; bits [parts of hand tools]; perforating tools [hand tools]; riveters [hand tools]; hand-operated lifting jacks; hand-operated guns for the extrusion of mastics; graving tools [hand tools]; trowels for mason; secateurs; sabres; table cutlery [knives, forks and spoons]; handles for hand-operated hand tools; hand-operated hand tools in the name **INGCO TOOLS CO., LIMITED** of **Building 2, No.20 Dagang Road, Fuqiao Town, Taicang City, Jiangsu Province, China.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**

HOJITA

Lodged: **16/04/2024.**

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Application No: **185/2024** in Class **09** Computer programs [downloadable software]; counters; apparatus to check franking; counterfeit coin detectors; ticket dispensers; voting machines; face identification apparatus; photocopiers [photographic, electrostatic, thermic]; weighing apparatus and instruments; measuring apparatus; electronic notice boards; navigational instruments; electronic video surveillance apparatus; cameras [photography]; surveying apparatus and instruments; levels [instruments for determining the horizontal]; speed checking apparatus for vehicles; pressure measuring apparatus; chemistry apparatus and instruments; electric measuring devices; lasers, not for medical purposes; optical apparatus and instruments; materials for electricity mains [wires, cables]; semi-conductors; electronic chip cards; condensers [capacitors]; electric switches; electric couplings; electric plugs; control panels [electricity]; covers for electric outlets; video screens; remote control apparatus; optical fibers [light conducting filaments]; heat regulating apparatus; lightning rods; electrolyzers; fire extinguishing apparatus; radiological apparatus for industrial purposes; protection devices for personal use against accidents; clothing for protection against accidents, irradiation and fire; protective masks; gloves for protection against accidents; knee-pads for workers; electric theft prevention installations; electric locks; eyeglasses; electric batteries; chargers for electric batteries; animate cartoons; safety boots for industrial use; electric sockets; electric contacts; earplugs for divers; biometric fingerprint door locks; industrial endoscope cameras; rearview cameras for vehicles; sensor; alarms; cabinets for loudspeakers; printers for use with computers; mobile power supplies, namely rechargeable batteries; tachographs; bathroom scales; remote control apparatus; computer network switches; computer network bridges;

internet router; radio receivers and transmitters; radio signal tuners; electric door bells; interphones; video phones; video monitor; air analysis apparatus; wireless routers; Multimeters in the name **INGCO TOOLS CO., LIMITED** of **Building 2, No.20 Dagang Road, Fuqiao Town, Taicang City, Jiangsu Province, China.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**

HOJITA

Lodged: **16/04/2024.**

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Application No: **186/2024** in Class **11** with respect of Electric torches; searchlights; fluorescent lighting tube; light bulbs; curling lamps; lighting apparatus and installations; electric lamps; germicidal lamps for purifying air; lights for vehicles; oil lamps; cooking apparatus and installations; gas stoves; electric kettles; lava rocks for use in barbecue grills; refrigerating appliances and installations; cooling appliances and installations; extractor hoods for kitchens; hair driers; humidifiers for household purposes; air purifier for household purposes; air purifying apparatus and machines; air-conditioning installations; fans [air-conditioning]; heat guns; electric heating apparatus; fog machines; cocks for pips and pipelines; pipes [parts of sanitary installations]; automatic watering installations; taps; sanitary apparatus and installations; bath installations; electric water purifier for household purposes; water purification installations; water purifying apparatus and machines; disinfectant apparatus; pocket warmers; electric radiators; electrically heated clothing; lighters; polymerisation installations in the name **INGCO TOOLS CO., LIMITED** of **Building 2, No.20 Dagang Road, Fuqiao Town, Taicang City, Jiangsu Province, China.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**

HOJITA

Lodged: **16/04/2024.**

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Application No: **187/2024** in Class **20** Furniture; stools; furniture of metal, namely tool cabinets of metal; trolleys being furniture; containers, not of metal, for liquid fuel; trays, not of metal; tool boxes, not of metal, empty; tool chests, not of metal, empty; oil drainage containers, not of metal; clips, not of metal, for cables and pipes; vice benches being furniture; non-metal cable clamps; furniture fittings. not of metal; nuts, not of metal in the name **INGCO TOOLS CO., LIMITED** of **Building 2, No.20 Dagang Road, Fuqiao Town, Taicang City, Jiangsu Province, China.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**

HOJITA

Lodged: **16/04/2024.**

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Application No: **551/2024** in Class **18** Rucksacks, handbags, wheeled bags, bags for campers, beach bags, travelling bags, college satchels, school bags; travelling sets; umbrellas, parasols; wallets, attaché cases; visiting card cases in the name of **Fondation Save Our Seas** of **Rue François-Bellot 6 c/o Luc Argand, avocat 1206 Geneva Switzerland.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**



Lodged: **22/10/2024.**

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Application No: **573/2024** in Class **36** Financial investment; financial investment management services; financial investment advisory services; mutual funds; financial and investment consultancy services; investment fund management; fund investment consultation; fund investment services; financing of investments; arranging of investments; arranging investments, in particular capital investments, financing services and insurance; arranging of financial investments; investment management; investment consultancy; investment research; currency trading and exchange services; virtual currency exchange; virtual currency transfer services; e-wallet payment services; electronic banking services in the name of **GT Global Ltd of Room 12, First Floor, Kingsgate House Victoria, Mahe, Seychelles.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**



Lodged: **06/11/2024.**

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Application No: **574/2024** in Class **42** Computer hardware development; Hosting services, software as a service, and rental of software; Rental of computer hardware and facilities; IT consultancy, advisory and information services; IT security, protection and restoration; in the name of **GT Global Ltd of Room 12, First Floor, Kingsgate House Victoria, Mahe, Seychelles.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**



Lodged: **06/11/2024.**

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Application No: **589/2024** in Class **05** Pharmaceuticals, medical and veterinary preparations; sanitary preparations for medical purposes; dietetic food and substances adapted for medical or veterinary use, food for babies; dietary supplements for humans and animals; plasters, materials for dressings; material for stopping teeth, dental wax; disinfectants; preparations for destroying vermin; fungicides, herbicides in the name of **C-Care (Mauritius) Ltd of 5<sup>th</sup> Floor, Ebene Skies, Rue de L'institut, Ebene, Mauritius.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**

**DENTCARE**

Lodged: **15/11/2024.**

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Application No: **590/2024** in Class **10** Surgical, medical, dental and veterinary apparatus and instruments; artificial limbs, eyes and teeth; orthopaedic articles; suture materials; therapeutic and assistive devices adapted for the disabled; massage apparatus, devices and articles for nursing infants; sexual activity apparatus, devices and articles in the name of **C-Care (Mauritius) Ltd of 5<sup>th</sup> Floor, Ebene Skies, Rue de LInstitut, Ebene, Mauritius.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe, Seychelles**

Lodged: **15/11/2024.**

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**DENTCARE**

Application No: **591/2024** in Class **44** Medical services; veterinary services; hygienic and beauty care for human beings or animals; agriculture, horticulture and forestry services in the name of **C-Care (Mauritius) Ltd of 5<sup>th</sup> Floor, Ebene Skies, Rue de LInstitut, Ebene, Mauritius.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe, Seychelles**

Lodged: **15/11/2024.**

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**DENTCARE**

Application No: **592/2024** in Class **05** Pharmaceutical preparations for hydrating the body; food supplements; food supplements with a cosmetic effect; dietetic food and substances adapted for medical use; food supplements in the form of tablets for improving body hydration, endurance, recovery after sporting activity and reducing the effects of alcohol on the body; effervescent vitamin tablets; non-alcoholic drinks enriched with vitamins and mineral salts for medical use; tablets for the preparation of non-alcoholic drinks enriched with vitamins and mineral salts for medical use in the name of **ALTERRA of 10 rue de Penthièvre 75008 PARIS France.**

Address for service: **Hunt, Deltel & Co. Ltd**  
**P.O. Box 14**  
**Victoria**  
**Mahe**  
**Seychelles**

Lodged: **15/11/2024.**

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**HYDRATIS**

Application No: **579/2024** in Class **12 Vehicles; apparatus for locomotion by land, air or water** in the name of **AIR INDIA EXPRESS LIMITED** of **Block-4, Vatika One-On-One, Sector-16, NH 48, Industrial Estate, Gurugram, Haryana-122007, India.**

Address for service: **MacMillan’s Intellectual Property Attorneys Ltd**  
**Unit No.3, 1<sup>st</sup> Floor, Fortune House**  
**Providence Industrial Estate, Mahe, Seychelles**

Lodged: **11/11/2024.**



Application No: **580/2024** in Class **39 Transport; packaging and storage of goods; travel arrangement** in the name of **AIR INDIA EXPRESS LIMITED** of **Block-4, Vatika One-On-One, Sector-16, NH 48, Industrial Estate, Gurugram, Haryana-122007, India.**

Address for service: **MacMillan’s Intellectual Property Attorneys Ltd**  
**Unit No.3, 1<sup>st</sup> Floor, Fortune House**  
**Providence Industrial Estate, Mahe, Seychelles**

Lodged: **11/11/2024.**



Application No: **596/2024** in Class **35 of Retail store services featuring refurbished graded mobile computers including smart phones and tablets; online retail store services featuring refurbished graded mobile computers including smart phones and tablets** in the name of **CommSell, Inc. of 8312 Page Ave, St. Louis, MISSOURI 63130, UNITED STATES.**

Address for service: **MacMillan’s Intellectual Property Attorneys Ltd**  
**Unit No. 3, 1<sup>st</sup> Floor, Fortune House**  
**Providence Industrial Estate, Mahe, Seychelles**

Lodged: **21/11/2024.**

**PLUG**

Application No: **520/2024** in Class **41 Education concerning substance abuse; raising public awareness concerning substance abuse; providing information and training concerning substance abuse, prevention, treatment and rehabilitation; guidance programs; organization and management of educational services; arranging, organising and management of conferences, workshops, campaigns, exhibitions, seminars, symposiums and congresses; information and statistics concerning substance abuse; publication of books; providing on-line electronic publications (not downloadable); film production; production of television and radio programmes; providing recreation facilities; recreation information; entertainment; sporting and cultural activities; services related to the aforesaid included in this class** in the name of **PLANET YOUTH EHF. of Lágmúli 6, 108 Reykjavík, Iceland.**

Address for service: **International Law & Corporate Services (Pty) Ltd**  
**Unit No.3, 1<sup>st</sup> Floor, Fortune House**  
**Providence Industrial Estate, Mahe, Seychelles**

Lodged: **08/10/2024.**



The word ‘planet’ is represented in the colour green (PANTONE\* 3288 C); and the word “youth” is written in a combination of colours i.e. “y” is purple (PANTONE\* 668 C), letter “o” is in yellow (PANTONE\* 123 C), letter “u” is in red (PANTONE\* 193 C), and letter “t” is in orange (PANTONE\* 158 C), and letter “h” is cyan (PANTONE\* 7472 C).



Application No: **521/2024** in Class **42** **Medical and scientific research in the field of substance abuse; collecting data concerning substance abuse; analysis and processing of data; conducting research, project studies and surveys; scientific and technological services and research and design relating thereto; consultancy and social science services; design development, maintenance, hosting and implementation of websites; creation of programs for data processing; services related to the aforesaid included in this class in the name of PLANET YOUTH EHF. of Lágmúli 6, 108 Reykjavík, Iceland.**

Address for service: **International Law & Corporate Services (Pty) Ltd  
Unit No.3, 1<sup>st</sup> Floor, Fortune House  
Providence Industrial Estate, Mahe, Seychelles**



Lodged: **08/10/2024.**

The word ‘planet’ is represented in the colour green (PANTONE\* 3288 C); and the word “youth” is written in a combination of colours i.e. “y” is purple (PANTONE\* 668 C), letter “o” is in yellow (PANTONE\* 123 C), letter “u” is in red (PANTONE\* 193 C), and letter “t” is in orange (PANTONE\* 158 C), and letter “h” is cyan (PANTONE\* 7472 C).

Application No: **522/2024** in Class **44** **Personal and social services rendered to meet the needs of individuals; health services; health and wellness counselling; rehabilitation services; medical services; services related to the aforesaid included in this class in the name of PLANET YOUTH EHF. of Lágmúli 6, 108 Reykjavík, Iceland.**

Address for service: **International Law & Corporate Services (Pty) Ltd  
Unit No.3, 1<sup>st</sup> Floor, Fortune House  
Providence Industrial Estate, Mahe, Seychelles**



Lodged: **08/10/2024.**

The word ‘planet’ is represented in the colour green (PANTONE\* 3288 C); and the word “youth” is written in a combination of colours i.e. “y” is purple (PANTONE\* 668 C), letter “o” is in yellow (PANTONE\* 123 C), letter “u” is in red (PANTONE\* 193 C), and letter “t” is in orange (PANTONE\* 158 C), and letter “h” is cyan (PANTONE\* 7472 C).

Application No: **597/2024** in Class **09** **recorded and downloadable media, computer software, blank digital or analogue recording and storage media; computers and computer peripheral devices in the name of XTB S.A. of Prosta 67, 00-838 Warsaw, Poland.**

Address for service: **Chang-Sam Corporate Solutions Limited  
Suite 18, Third Floor, Vairam Building  
Providence Mahe, Seychelles**

Lodged: **25/11/2024.**

Claim is made to use the mark as follows:  
“xtb” in color pantone black



Application No: **598/2024** in Class **36** **financial affairs; monetary affairs, brokerage services in the name of XTB S.A. of Prosta 67, 00-838 Warsaw, Poland.**

Address for service: **Chang-Sam Corporate Solutions Limited  
Suite 18, Third Floor, Vairam Building  
Providence Mahe, Seychelles**

Lodged: **25/11/2024.**

**Claim is made to use the mark as follows:  
“xtb” in color pantone black**



Application No: **599/2024** in Class **42 Design and development of computer hardware and software, Software as a service (saaS), Platform as a service (PaaS)** in the name of **XTB S.A. of Prosta 67, 00-838 Warsaw, Poland.**

Address for service: **Chang-Sam Corporate Solutions Limited  
Suite 18, Third Floor, Vairam Building  
Providence Mahe, Seychelles**

Lodged: **25/11/2024.**

**Claim is made to use the mark as follows:  
“xtb” in color pantone black**



## **INDUSTRIAL PROPERTY (PATENT) REGULATIONS, 2014**

### **(Section 32)**

#### **Amendments of specifications & claims after grant**

International Application No. PCT/US2022/027763 in the name of Merck Sharp & Dohme LLC of 126 East Lincoln Avenue, Rahway, New Jersey 07065-0907 (US) is the holder of CARBOXAMIDES AND CYCLOHETEROALKYL 3-OXOPIPERAZINE CARBOXAMIDES AS NAV1.8 INHIBITORS, hereby amends the specifications and claims of this patent to incorporate the required amendments to replace all current specifications and

Lodged on: **29th November, 2024.**

**SEYCHELLES MADE BILL, 2025**

*(Bill No. 1 of 2025)*

**EXPLANATORY STATEMENT OF THE OBJECTS AND  
REASONS FOR THE BILL**

The Bill seeks to make provisions for the authentication and promotion of Seychelles Made products and produce in local and export markets, to issue Seychelles Made certificates, to prescribe logos, marks and labels for different products and produces and other connected matters. The Bill is divided into 4 parts.

Part I provides for preliminary provisions such as short title and commencement, interpretation of various expressions used in the Bill and explains the purposes of the Act.

Part II provides for certification of the products and produce as Seychelles Made products, Minister to prescribe the criteria for such products, the logo, mark or label, establishment of the committee for evaluating applications for Seychelles Made products, meeting of the committee, appointment of the Secretary to the Committee, appointment of inspectors and their functions, application for Seychelles Made products, procedure on application, period of validity of the certificate, maintenance of register of certificate holders, and offences and compounding of offences.

Part III provides for the establishment of the Appeals Board and filing of appeal against the decisions of the Agency.

Part IV provides for miscellaneous matters like making of regulations, publication of code of practice by the Agency and complaints by the public.

**Dated this 27<sup>th</sup> day of February, 2025.**

**DEVIKA VIDOT  
MINISTER OF INVESTMENT,  
ENTREPRENEURSHIP AND INDUSTRY**

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**SEYCHELLES MADE BILL, 2025***(Bill No. 1 of 2025)***ARRANGEMENT OF SECTIONS****SECTIONS****PART I - PRELIMINARY**

1. Short title and commencement
2. Interpretation
3. Purposes of the Act

**PART II - SEYCHELLES MADE PRODUCTS**

4. Seychelles Made products
5. Logo, mark and label
6. Establishment of the Committee
7. Meetings of the Committee
8. Appointment of Secretary to the Committee
9. Inspectors
10. Application for Seychelles Made products
11. Procedure on application
12. Confidentiality of information
13. Grant or refusal of certificate
14. Issue of new certificate on change of ownership
15. Period of validity of Seychelles Made certificate
16. Cancellation of certificate
17. Intimation to Agency when non-compliance with criteria
18. Register
19. Offences
20. Compounding of offence

**PART III - APPEALS BOARD**

21. Establishment of the Appeals Board
22. Appeal

**PART IV - MISCELLANEOUS**

23. Regulations
24. Code of practice
25. Public complaints

**SEYCHELLES MADE BILL, 2025**

*(Bill No. 1 of 2025)*



**A BILL**

**FOR**

**AN ACT TO PROMOTE SEYCHELLES MADE PRODUCTS AND PRODUCE IN LOCAL AND EXPORT MARKETS; TO ISSUE SEYCHELLES MADE CERTIFICATES; TO PRESCRIBE LOGOS, MARKS OR LABELS FOR ANY CLASS OR CATEGORY OF SEYCHELLES MADE PRODUCTS; AND TO PROVIDE FOR OTHER INCIDENTAL OR CONNECTED MATTERS.**

**ENACTED BY THE PRESIDENT AND THE NATIONAL ASSEMBLY**

**PART I - PRELIMINARY**

**Short title and commencement**

1.(1) This Act may be cited as Seychelles Made Act, 2025.

(2) This Act shall come into operation on such date as the Minister may, by notice published in the *Gazette*, appoint.

## **Interpretation**

2.(1) In this Act, unless the context otherwise requires —

“Agency” means the Enterprise Seychelles Agency established under section 3 of the Enterprise Seychelles Agency Act, 2018;

“Appeals Board” means the Appeals Board established under section 21;

“certificate holder” means the holder of a Seychelles Made certificate;

“Code of Practice” means the Seychelles Made code of practice incorporating the rules and conditions governing the use of the name, brand and logo;

“Committee”, means the Seychelles Made Evaluation Committee constituted under section 6;

“Chief Executive Officer” means the Chief Executive Officer of the Agency;

“Minister” means the Minister responsible for industry;

“Seychelles Made certificate” means a certificate issued under section 13;

“Seychelles Made product” means a product or produce in respect of which a Seychelles Made certificate has been issued; and

“Secretary” means the Secretary appointed under section 8.

## **Purposes of the Act**

3. The purposes of this Act are to —

(a) prescribe the criteria that a product or produce should meet to be certified as a Seychelles Made product;

- (b) prescribe logos, marks or labels for Seychelles Made products and produce; and
- (c) authorise the issue of Seychelles Made certificates.

## **PART II - SEYCHELLES MADE PRODUCTS**

### **Seychelles Made products**

4.(1) The Agency may certify a product or produce as a Seychelles Made product.

(2) The Minister shall prescribe the criteria that a product or produce shall meet and satisfy to be certified as a Seychelles Made product.

(3) A person shall not use the name Seychelles Made product in respect of a product or produce otherwise than in accordance with this Act.

### **Logo, mark and label**

5.(1) The Minister may prescribe a logo, mark or label that may be used in connection with the Seychelles Made products.

(2) The Minister may prescribe different logos, marks or labels for any class or category of Seychelles Made products as he or she deems appropriate.

(3) The certificate holder may use the logo, mark and label for promotion and marketing of their Seychelles Made product in such manner as may be prescribed.

(4) The mark, logo or label may be registered under any other law.

### **Establishment of the Committee**

6.(1) The Minister shall establish a committee known as the Seychelles Made Evaluation Committee.

- (2) The mandate of the Committee is —
- (a) to evaluate applications referred to the Committee by the Agency under section 11; and
  - (b) to make recommendations to the Agency in respect of such application.

(3) The Minister shall appoint a person as Chairperson of the Committee and other members of the Committee.

(4) The number of members and the composition of the Committee shall be prescribed by the Minister.

(5) Subject to subsection (9), the terms and conditions of appointment of the members of the Committee shall be as determined by the Minister.

(6) The members of the Committee shall hold office for a period of 3 years and may be subject to re-appointment.

(7) The Minister shall cause the appointment of the members under subsection (3) to be published in the *Gazette*.

(8) The Committee may appoint a person with a special expertise and knowledge as an *ad hoc* member to assist the Committee in its mandate.

(9) A member, including an *ad hoc* member and the Secretary, may be paid such allowances as may be determined by the Minister responsible for finance.

### **Meetings of the Committee**

7.(1) The Committee shall meet at such time and place as the Chairperson may determine.

(2) In a meeting of the Committee, two thirds of the total number of members of the Committee shall constitute a quorum for the meeting.



(3) All matters for determination by the Committee shall be decided by a simple majority of the votes of the members present and voting.

(4) In the event of an equality of votes, the Chairperson shall have a casting vote.

(5) A member who has direct or indirect financial, personal or other interest in a matter before the Committee, shall —

- (a) prior to the date of the meeting, or at the commencement of the meeting, disclose the nature of his or her interest in the matter; and
- (b) recuse himself or herself from the deliberations in respect of that matter and abstain from voting on it.

(6) The Committee shall regulate its own proceedings and shall keep records and minutes of the proceedings.

### **Appointment of the Secretary to the Committee**

8.(1) The Minister may appoint a Secretary to the Committee to manage the day-to-day affairs of the Committee on such terms and conditions as the Minister determines.

(2) The Secretary may be an employee of the Agency or any other public body.

(3) The functions of the Secretary shall be to —

- (a) receive applications referred to the Committee by the Agency;
- (b) coordinate and convene the meetings of the Committee;
- (c) keep records of the proceedings of the meetings of the Committee;

- (d) submit the recommendations of the Committee to the Agency in respect of applications;
- (e) receive notices of appeals on decisions of the Agency;
- (f) relay all relevant documents of the Committee to the Appeals Board; and
- (g) perform such other functions as may be assigned by the Committee.

### **Inspectors**

9.(1) The Agency may appoint any of its officers or suitable officers of other public bodies as inspectors for the purposes of this Act.

- (2) The functions of the inspectors are to —
  - (a) conduct investigations under section 11(3) in respect of the applications and submit his or her report to the Agency;
  - (b) conduct periodical inspections on the premises of the certificate holders to ensure that Seychelles Made products continue to meet and satisfy the criteria for Seychelles Made products; and
  - (c) carry out such other duties assigned to them by the Agency.

### **Application for Seychelles Made certificate**

10.(1) A person who makes, produces, processes or manufactures a product or produce may apply to the Agency for a Seychelles Made certificate.

(2) An application under subsection (1) shall be made to the Agency in such form and manner and subject to the payment of such fees as may be prescribed.

(3) The application shall be accompanied by such supporting documents as may be prescribed.

### **Procedure on application**

11.(1) An application received under section 10 shall be subject to a preliminary examination by the Agency to ensure that it is submitted in accordance with the prescribed procedure.

(2) The Agency may call for additional documents from the applicant, if required, for preliminary examination of the application.

(3) The Agency may, if satisfied that the application is in order, refer the application to an inspector appointed under section 9 to conduct such investigation as appropriate in respect to the manufacturing, processing, making or production of the product or produce and to submit a report to the Agency.

(4) An applicant shall grant the inspector access to his or her premises for the purpose of the investigation.

(5) The Agency shall, upon receipt of the report from the inspector, refer the application together with the report to the Committee, for its evaluation and recommendation.

(6) Where the Committee requires any further information or document for the determination of the application, the Agency shall, on request from the Committee, make available such information or document and may request an inspector to conduct further investigation and submit a report.

(7) The Committee may, if considered necessary, require the inspector to appear before the Committee to substantiate his or her report.

### **Confidentiality of information**

12.(1) A person, when submitting information to the Agency, may identify information that the person claims to be confidential information.

(2) Any claim under subsection (1) shall be supported by a written statement explaining why the information is confidential.

(3) The Agency, an inspector or the Committee shall take all necessary measures to maintain the confidentiality of information that the Agency has determined as confidential and shall not disclose it to third parties without the explicit consent of the applicant, except as required by law or for the purpose of processing the application.

### **Grant or refusal of certificate**

**13.(1)** The Agency shall, upon receipt of the recommendation of the Committee under section 11, either grant the Seychelles Made certificate or reject the application.

(2) A certificate holder may use the logo, mark or label only on or in respect of a Seychelles Made product for which the certificate has been granted under subsection (1).

(3) In cases where the application is rejected under subsection (1), the Agency shall specify the reasons for the rejection.

### **Issue of new certificate on change of ownership**

**14.(1)** Where there is a change in the manufacturer, producer or maker of the Seychelles Made product, the certificate holder shall notify the Agency and the Agency shall cancel the Seychelles Made certificate issued to the certificate holder and issue a new Seychelles Made certificate in the name of the new manufacturer, producer or maker of the Seychelles product or produce.

(2) Where the Agency considers that an inspection is necessary prior to the issuance of a new certificate, the Agency may cause an inspection to be conducted in accordance with section 9(2)(b).

### **Period of validity of the Seychelles Made certificate**

**15.(1)** The Seychelles Made certificate issued by the Agency under section 13 shall be valid for a period of 3 years.

(2) A Seychelles Made certificate may be subject to renewal on payment of such fees as may be prescribed.

(3) An application for renewal of a Seychelles Made certificate shall be subject to such evaluation and inspection as the Agency shall determine.

### **Cancellation of certificate**

**16.(1)** A Seychelles Made certificate shall be cancelled by the Agency where —

- (a) the production, making or the manufacturing of the Seychelles Made product permanently ceases; or
- (b) the Agency determines that the product or produce for which a Seychelles Made certificate was issued fails to meet the criteria of a Seychelles Made product.

(2) A Seychelles Made certificate may be cancelled by the Agency where —

- (a) the certificate holder commits a material breach of the Code of Practice or regulations issued under this Act; or
- (b) the certificate holder is convicted of an offence under this Act.

(3) A certificate holder shall be given an opportunity to be heard before the cancellation of his or her certificate under subsection (1) or (2).

(4) The Seychelles Made certificate shall be deemed as cancelled on the expiration of the period of validity of a Seychelles Made certificate, unless the Agency directs otherwise.

(5) Where a decision is taken to cancel a Seychelles Made certificate, the Agency may direct the certificate holder to cease the use of the logo, mark or label on the product or produce for which a Seychelles Made certificate was issued or other associated promotion or marketing material in respect of that product or produce.

## **Intimation to Agency when non-compliance with criteria**

17. A certificate holder shall inform the Agency —
- (a) where there is a material alteration to a production process resulting to a deviation from criteria in respect of the Seychelles Made product;
  - (b) where there is a material alteration in the origin or source of materials, components or other inputs in the production, manufacturing or making of the Seychelles Made product resulting in non-compliance with the criteria for the Seychelles Made product; or
  - (c) on the occurrence of any event resulting to non-compliance with the criteria for the Seychelles Made product.

## **Register**

- 18.(1) The Agency shall maintain —
- (a) a register of all applications received by the Agency under section 10; and
  - (b) a register of Seychelles Made products and certificate holders,

in such form as the Agency shall determine.

(2) The Agency may publish on the Agency's website or, where applicable, the Seychelles Made website, information regarding Seychelles Made products that the Agency shall determine.

(3) A certificate holder may request the Agency to rectify the register where —

- (a) there is change in the name of the certificate holder, the business name of the certificate holder, the owner of the Seychelles Made product or change of address of the certificate holder; or

- (b) there is change in the name of the Seychelles Made product or produce.

## Offences

19.(1) A person who uses the logo, mark or label in respect of a product or produce without being issued with a Seychelles Made certificate under this Act commits an offence and shall be liable on conviction to a fine not exceeding level 2 on the Standard Scale.

(2) A certificate holder who uses the logo, mark and label in respect of his or her Seychelles Made product in contravention of this Act or regulations made under this Act commits an offence and shall be liable on conviction to a fine not exceeding level 2 on the Standard Scale.

(3) A person who —

- (a) applies to any goods manufactured, made, produced or sold by that person; or
- (b) imports any goods to which there has been applied,

the logo, mark or label or the words “Seychelles Made product” or design that so nearly resembles the logo, mark or label so as to be calculated to deceive, commits an offence and shall be liable on conviction to a fine not exceeding level 2 on the Standard Scale.

(4) A person shall not, except with the written authorisation of the Agency, use or permit to be used or register as a trade mark or design in connection with a business, trade, calling or profession the logo, mark or label.

(5) A person who contravenes subsection (4) commits an offence and shall be liable on conviction to a fine not exceeding level 2 on the Standard Scale.

(6) Where a person is convicted of an offence under this section, the court may in addition to the punishment specified in the section, order the forfeiture to the Republic of any product or produce in relation to which the offence was committed.

## Compounding of offences

20.(1) Where the Chief Executive Officer is satisfied that an offence under section 19 has been committed by any person and if the person admits the commission of the offence and agrees in writing to the matter being dealt with under this section, the Chief Executive Officer may, in consultation with the Attorney General, compound the offence *in lieu* of instituting or continuing with criminal proceedings by accepting a sum of not more than the maximum fine specified for the offence.

(2) A sum of money received under this section shall be dealt with as though it were a fine imposed by a Court.

(3) The Chief Executive Officer shall determine the sum of money to be paid by the offender having due regard to the provisions of this Act, the nature, the circumstances, extent and gravity of the offence, the past behaviour and conviction of the offender and the financial benefit accrued to the offender by the commission of the offence.

(4) An *ad-hoc* compounding committee may be established by the Chief Executive Officer to advise the Chief Executive officer in determination of the sum of money to be paid by the offender in accordance with subsection (1).

(5) Upon determination of the sum of money to be paid by the offender by way of fine in accordance with subsection (3), the Chief Executive Officer shall sign the compounding agreement and serve it on the offender who shall pay the sum of money within 14 days from the date of service of the compounding agreement.

(6) In the event that the offender fails to pay the sum of money within the period set out in subsection (5), the compounding agreement shall be null and void and the criminal proceedings may be instituted or continued, as the case may be.

(7) Where criminal proceedings are pending before the court for the offence, the payment of the sums mentioned in this section and the



compounding of any offence under subsection (1) shall be filed in court and thereupon any proceedings in connection with the commission of the offence which are pending shall be noted as compounded and the offender absolutely discharged or deemed absolutely discharged.

(8) The compounding of an offence under this section shall be conclusive and final and no criminal proceedings shall be instituted or continued for that offence.

(9) In any criminal proceedings brought against any person for an offence under section 19, it shall be a defence if the person proves that the offence has been compounded under this section.

### **PART III - APPEALS BOARD**

#### **Establishment of Appeals Board**

**21.(1)** There is established an Appeals Board appointed by the Minister.

(2) The Appeals Board shall comprise of —

- (a) a representative from the office of the Attorney General, who shall be the Chairperson;
- (b) a representative from the office of the Fair Trading Commission;
- (c) a representative of the Department of Trade;
- (d) a representative of the public body responsible for Culture and Heritage; and
- (e) a representative of the Seychelles Chamber of Commerce and Industry.

(3) The Chairperson and two other members of the Appeals Board shall form a quorum for the hearing of an appeal.

(4) A decision of a majority of the members of the Appeals Board present is the decision of the Appeals Board and in the event of an equality of votes, the Chairperson or the member presiding shall have a casting vote.

(5) Where the Chairperson is on leave of absence, absent from Seychelles or unable for any other reasons to preside the hearing of an appeal, the Attorney General may, upon notification of such, appoint another person to act in the place of the Chairperson to hear the appeal.

(6) The Appeals Board shall regulate its own proceedings.

### **Appeal**

**22.(1)** A person aggrieved by a decision of the Agency may appeal to the Appeals Board.

(2) An appeal under subsection (1) shall —

- (a) be in writing;
- (b) specify the reasons for making the appeal; and
- (c) be filed within 14 days of the decision on which the appeal is made.

(3) The Appeals Board may after considering the appeal —

- (a) reject the appeal and confirm the decision of the Agency;
- (b) allow the appeal and vary the decision of the Agency;
- (c) direct the Agency to reconsider its decision;
- (d) set aside the decision of the Agency; or
- (e) set aside the decision of the Agency and substitute any other decision that the Agency has authority to take as the Appeals Board specifies.

(4) An appeal filed under subsection (1) shall be decided within 30 days from the date of filing of the appeal.

(5) At the hearing of an appeal, the Appeals Board may seek the opinion of an expert in any relevant field to which the appeal relates.

## PART IV – MISCELLANEOUS

### Regulations

23.(1) The Minister may make regulations for carrying into effect the provisions of this Act.

(2) Without prejudice to the generality of subsection (1), regulations made under subsection (1) may provide for —

- (a) any matter which in terms of this Act is required or permitted to be prescribed;
- (b) any procedure and form to be prescribed;
- (c) criteria for eligibility for Seychelles Made certificate;
- (d) manner of dealing with complaints from the public; and
- (f) fees.

### Code of Practice

24.(1) The Agency may publish on the Agency's website or, where applicable, the Seychelles Made website, a Code of Practice to —

- (a) provide information to certificate holders of their rights and obligations to ensure the consistent, and right usages of the logo, mark and label;
- (b) build consumer confidence that goods promoted with the logo, mark and label are produced, manufactured or made

under established regulatory requirements for certifying a product or produce as a Seychelles Made product and promote the benefits of buying such goods; and

- (c) enable the logo, mark or label to be used to raise the domestic and international profile of Seychelles goods that are produced in Seychelles.

(2) Where the Agency is unable to publish the Code of Practice under subsection (1) for any reason whatsoever, the Agency shall make the Code of Practice available in any appropriate form on demand to the public.

- (3) The Agency may amend the Code of Practice.

### **Public complaints**

**25.(1)** A person may file a complaint to the Agency in respect of the misuse of the logo, mark and label by a certificate holder.

(2) A complaint received under subsection (1) shall be dealt with by the Agency in such manner as the Agency shall determine.

**S.I. 12 of 2025**

**CONSTITUTION OF THE REPUBLIC OF SEYCHELLES**

*(Cap 42)*

**Constitution of the Republic of Seychelles (Article 73(3)) Notice, 2025**

In exercise of the powers conferred by Article 73(3) of the Constitution of the Republic of Seychelles, the President hereby makes the following notice —

**Citation**

1. This Notice may be cited as the Constitution of the Republic of Seychelles (Article 73(3)) Notice, 2025.

**Acceptance of Resignation**

2. The President hereby confirms and accepts the resignation of Mr. Naadir Nigel Hamid Hassan as the Minister for Finance, National Planning and Trade with effect from 31<sup>st</sup> January, 2025.

**Publication of Notice**

3. The President hereby notifies the resignation of Mr. Naadir Nigel Hamid Hassan as the Minister for Finance, National Planning and Trade for public information.

**MADE this 3<sup>rd</sup> day of February, 2025.**

**WAVEL RAMKALAWAN  
PRESIDENT**

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## **S.I. 11 of 2025**

### **SEYCHELLES QUALIFICATIONS AUTHORITY ACT, 2021**

*(Act 57 of 2021)*

#### **National Qualifications Framework Regulations, 2025**

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**S.I. 11 of 2025**

## SEYCHELLES QUALIFICATIONS AUTHORITY ACT, 2021

*(Act 57 of 2021)***National Qualifications Framework Regulations, 2025**

In exercise of the powers conferred by section 29(2)(a) of the Seychelles Qualifications Authority Act, 2021, the Minister responsible for Education makes the following Regulations —

**Citation**

1. These Regulations may be cited as the National Qualifications Framework Regulations, 2025.

**Interpretation**

2. In these Regulations —

“accreditation” means a process of assessment and review which enables a person, a tertiary education and training provider, or a programme of education and training to be recognised and certified for a specified period of time by the Authority as meeting and conforming to appropriate standards of quality set by the Authority;

“Act” means the Seychelles Qualifications Authority Act, 2021;

“appeal” means the formal petitioning, by an appellant, to the Appeals Committee against a decision taken by the Authority;

“Appeals Committee” means a committee established by the Minister under section 30 of the Act;

“appeal decision” means the decision taken by the Appeals Committee, whether to uphold or dismiss an appeal;

“appellant” means a person, institution or other entity that lodges a formal appeal against a decision of the Authority;

“assessment criteria” means the standards used to guide learning and assess learner achievement and/or to evaluate and certify competence;

“Authority” means the Seychelles Qualifications Authority established under section 3 of the Act;

“awarding body or awarding institution” means the body authorised to issue qualifications in the country of origin;

“Board” means the Board of the Authority constituted under section 8 of the Act;

“Certificate of Evaluation” means the official certificate issued by the Authority to certify that the qualification or part qualification has been duly recognised by the Authority and has been pitched at a particular level of the National Qualifications Framework or is equivalent to a particular qualification on the National Qualifications Framework;

“certified copy” means a copy of an original qualification certificate or other document that has been certified by an authority, legal entity, or any other authorised body as being a true copy of the original;

“Certificate Revocation” means permanent termination of the certificate's validity before the expiry date indicated in the certificate;

“Certificate Suspension” is an action that makes a certificate invalid from the moment of suspension and shall be for a period not exceeding six months and during the suspension but before the revocation, the certificate can be reactivated and made valid again;

“Chief Executive Officer” means the Chief Executive Officer of the Authority appointed under section 19 of the Act;

“committee” means a committee established under section 14 of the Act;

“competence” means the knowledge, skills, attitudes and personal attributes combined with the underlying understanding to perform all or some of the functions of an occupation or a profession;

“course” means a self-contained teaching or learning component of a programme that is integral to that programme, representing a discrete part of the learning to be achieved and is based on an overall clear aim, specific learning outcomes, content and assessment procedures;

“credit accumulation” means the totalling of relevant credits required to complete a qualification or a part-qualification;

“credit transfer” means the vertical, horizontal or diagonal relocation of credits towards a qualification or part-qualification on the same or different level, usually between different programmes, departments or institutions;

“credit” means a measure of the volume of learning required for a qualification or part qualification, quantified as the number of notional study hours required for achieving the learning outcomes specified for the qualification or part qualification whereby 1 credit is equated to 10 notional hours of learning;

“elective unit standards” means an additional knowledge, skills, attitudes and values from which a choice may be made to ensure that the purpose of a qualification is achieved;

“enrolled learner” means a learner who has enrolled in a programme or a course of education and training and registered as such by a provider;

“entity” means a person or a partnership, organisation, or business that has a legal and separately identifiable existence;

“essential unit standards” means generic knowledge, skills, attitudes and values necessary for all qualifications based on unit standards and includes communication, numeracy, and information communication technology;

“evaluation” means the process of evaluating and validating qualifications;

“evaluation decision” means an official decision confirming the outcome of an evaluation process;

“evaluation of foreign qualifications” means the process followed by the Authority to verify the authenticity of foreign qualifications and to compare foreign qualifications with national and international qualifications registered on the National Qualifications Framework;

“evaluation outcome” means the outcome of the evaluation of a foreign qualification conducted within the Seychelles National Qualifications Framework;

“evaluation process” means the assessment of the value of a qualification measured against approved standards and criteria;

“foreign qualification” means a qualification that either —

- (a) forms an intrinsic part of an education and training system other than Seychelles, and is awarded by an institution that is accredited or recognised in that system, in accordance with the relevant laws, policies or generally accepted practice; or
- (b) meets other specific criteria as determined and published by that system;

“formal learning” means learning obtained through an organised education and training system from pre-school to a university and validated and recognised through the Credit Accumulation and Transfer System;

“informal learning” means learning obtained through experience, including at work in enterprises, informal sector employment, daily activities related to paid or unpaid work, family or community life, leisure, and volunteering;

“institutional accreditation” means recognition status granted to a provider by the Authority for a stipulated period of time after an evaluation through self-assessment and external review indicates that it meets or exceeds established standards for educational quality set by the Authority;

“international comparability” means an analysis of how a qualification compares with and relates to similar international qualifications, best practices and standards;

“learner” means a person who is acquiring or has acquired knowledge, skills, attitudes, personal attributes or competencies;

“learning” means the acquisition of knowledge, skills, attitudes, personal attributes or competencies;

“learning outcomes” means statements of what a learner knows, understands and is able to do upon completion of a learning process, defined in terms of knowledge, skills, and competence;

“level descriptors” means statements used to describe a hierarchy of learning outcomes in terms of knowledge, autonomy and responsibility, and skills;

“level” means one of the series of levels of learning achievement arranged in ascending order according to which a National Qualifications Framework is organised, and to which qualification types are linked;

“micro-credential” means a record of focussed learning achievement verifying what the learner knows, understands or can do, and includes assessment based on clearly defined standards, and is awarded by an accredited provider;

“Minister” means the Minister responsible for education;

“National Qualifications Framework” means a comprehensive system approved by the Minister for the development, classification, registration, publication, evaluation and articulation of quality-assured qualifications;

“non-contact time” means time spent on private study and working on formative and summative assessments;

“non-formal learning” means learning obtained through organised training that is not intended to lead to an award;

“notional hours of learning” means the estimated learning time taken by the average learner to achieve the specified learning outcomes of the course or programme and includes teaching contact time, non-contact time, time spent in structured learning in the workplace, and time spent in assessment processes;

“part qualification” means an assessed unit of learning that is registered by the Authority as part of a qualification, including a course, unit standard, and a micro-credential;

“programme accreditation” means recognition status granted to a programme by the Authority for a stipulated period of time after an evaluation by the Authority indicates that it meets standards of quality;

“programme of education and training” means a process by which learners acquire knowledge, skills, attitudes, personal attributes and competence;

“programme” means a planned combination of a coherent set of courses designed to meet the requirements of a qualification;

“provider” means an entity that intends to offer or is offering education and training in Seychelles, whether public or private,

and registered as such by the ministry responsible for education or the Seychelles Qualifications Authority;

“provisional accreditation status” means the provider or programme meets the majority of the prescribed national accreditation standards but further work is required to achieve full accreditation;

“provisional certificate” means an interim certificate of evaluation or accreditation valid for a specified and limited period;

“qualification award or award” means the formal acknowledgement by the relevant authority of achievement or the stated learning outcomes for a qualification;

“qualification type” means the specified nomenclature for qualifications at particular levels set under the National Qualifications Framework;

“qualification” means a registered national qualification;

“qualifications frameworks” means systems for development, classification, registration, publication, evaluation and articulation of quality-assured qualifications;

“quality assurance body” means a body that is either legally mandated to undertake quality assurance within a national education and training system, or officially recognised within a framework as compliant with agreed quality assurance standards in a geographical area;

“quality assurance” means an ongoing process of evaluating and enhancing the quality of the education system, providers or programme, for ensuring that the required standards as determined by the Authority are maintained and enhanced;

“re-accreditation” means a different cycle of accreditation that happens after the expiry of validity of the previous accreditation;

“recognition of a foreign qualification” means the formal acceptance of the appropriateness of a foreign qualification for a specific purpose;

“Recognition of Prior Learning” means principles and processes through which the prior knowledge and skills of a person are made visible, mediated and assessed for the purposes of alternative access and admission, recognition and certification, or further learning and development;

“revocation” means the withdrawal of a prior decision by the Authority;

“school inspection” means the formal exercise of critically examining and evaluating a provider of general education as a place for teaching and learning in order to ensure that high standards are maintained through improving the quality of the schools' self-evaluation processes and setting up of standards to enhance the quality of education;

“school” means a provider of general education established by its owner, whether public or private, and in the case of a private provider, also registered by the ministry responsible for education;

“specific unit standards” means specific knowledge, skills, attitudes and values which form the basis needed to undertake the education, training or further learning required in the obtaining of a qualification;

“standard scale” means the standard scale of fines for offences established under the Criminal Offences (Standard Scale of Fines) Act, 2021;

“tertiary education and training provider” means an entity that provides or organises a programme or course of tertiary education and training including the provision of professional development services;



“tertiary education” means learning programmes or courses provided by tertiary education and training providers leading to qualifications or part qualifications from level 3 to level 10 of the National Qualifications Framework;

“unit standard” means a statement of the outcome of any learning assessed, the type and quality of evidence that represents performance worthy of an award of credits, and the context in which that evidence should be demonstrated.

### **National Qualifications Framework**

3.(1) The Authority shall, with the approval of the Minister, develop, implement and maintain a National Qualifications Framework for the development, classification, registration, publication, evaluation and articulation of quality-assured qualifications.

(2) The National Qualifications Framework shall contribute to the full personal development of each learner and the social and economic development of the nation.

### **National Qualifications Framework Levels**

4.(1) The National Qualifications Framework shall be organised as a series of ten levels of learning achievement, arranged in the prescribed manner.

(2) Each level shall be described by statements of learning achievement known as level descriptors.

(3) A level descriptor referred to in subregulation (2) shall provide a broad indication of learning achievements or outcomes that are appropriate to a qualification at that level.

(4) Level descriptors shall be categorised in terms of the following three domains —

- (a) knowledge;

- (b) autonomy and responsibility; and
- (c) skills.

(5) The decision on the level at which a qualification should be placed in the National Qualifications Framework shall be made based on its match against the level descriptors.

(6) The Authority shall allocate a unique field description to each organising field and shall divide each organising field into sub-fields with a unique sub-field description.

### **Volume of learning**

5.(1) The credits assigned on the National Qualifications Framework shall be the minimum required for the qualification.

(2) Where appropriate, the recognition of attainment of competencies shall include prior learning.

### **Accumulation of credits towards qualifications**

6.(1) Credits earned from an accredited or recognised provider and accredited or recognised programme, may be recognised by another accredited or recognised provider as meeting part of the requirements for a registered or recognised qualification.

(2) Credits earned for an incomplete qualification may be recognised as meeting part of the requirements for a different qualification in the same or different provider.

### **Transfer of credits**

7.(1) The Authority shall oversee the implementation of the credit accumulation and transfer system in accordance with this regulation.

(2) A provider shall develop and implement internal procedures for credit accumulation and transfer in consultation with the Authority, and in line with the national policy and guidelines.

(3) A person may apply to a provider, in the manner as may be determined by the Authority, to transfer credits accumulated in a qualification, provided that the person intending to transfer credits shall satisfy the requirements of the admitting qualification's provider.

(4) A provider shall within twenty-one working days of receipt of a complete application notify the applicant, in the manner as may be determined by the Authority, of the outcome of the application, and giving reasons in case of rejection of the application.

(5) The process of credit transfer shall be based on both courses taken and block consideration of credits covered.

(6) Credits earned shall remain valid unless adversely affected by the subsequent review of a qualification towards which an application for transfer has been made.

(7) Credits transferred from another qualification shall be clearly indicated on the transcript of the admitting qualification.

(8) An applicant aggrieved with the decision of the provider may appeal to the Authority within twenty-one working days of the decision.

(9) A provider shall not charge fees to the applicant other than the prescribed administrative or processing fees.

### **Structure of qualifications**

8.(1) Qualifications under the National Qualifications Framework shall be of two types —

- (a) based on unit standards; or
- (b) based on other forms of learning outcomes.

(2) The allocation of credits in a qualification or part-qualification shall be guided by the number of notional hours of study needed for a learner to achieve specified learning outcomes.

(3) Notional hours shall comprise the following —

- (a) contact time;
- (b) non-contact time;
- (c) work Based Experience.

(4) A credit shall be equal to ten notional hours.

(5) The minimum number of credits for a qualification shall be one hundred and twenty.

(6) The number of credits in excess of the specified minimum number of credits for a qualification shall not exceed fifteen per cent of the minimum number.

(7) The unit standards or other forms of learning outcomes in a qualification shall not span more than three National Qualifications levels, specifically with one level immediately lower and one level immediately higher than the targeted qualification level.

### **Unit standard and other learning outcome types**

**9.(1)** There shall be three unit standards or other forms of learning outcome types on the National Qualifications Framework, namely —

- (a) specific unit standards or learning outcomes that refer to specific knowledge, skills, attitudes and values which forms the basis needed to undertake the education, training or further learning required in the obtaining of a qualification;
- (b) essential unit standards or learning outcomes that refer to generic knowledge, skills, attitudes and values necessary for qualifications at National Qualifications Framework levels 3 to 5 which are namely —

- (i) communication;

- (ii) numeracy; and
  - (iii) Information and Communication Technology.
- (c) elective unit standards or learning outcomes that refer to additional knowledge, skills, attitudes and values from which a choice may be made to ensure that the purpose of a qualification is achieved.
- (2) Qualifications whether based on unit standards or other forms of learning outcomes shall adhere to the following rules of combination —
- (a) at least sixty percent of the unit standards or learning outcomes shall be at the level at which the qualification is registered;
  - (b) at least forty percent of the unit standards or learning outcomes shall be specific unit standards or specific learning outcomes;
  - (c) all three essential unit standards or learning outcomes shall be included.

### **Qualifications and part qualifications based on unit standards**

**10.(1)** The Authority shall —

- (a) take the overall responsibility for development of unit standards for qualifications and part qualifications with the participation of industry, providers, professional bodies and other relevant stakeholders;
- (b) develop, review and implement policy and guidelines for development of unit standards;
- (c) set criteria for the registration of unit standards, qualifications and part qualifications on the National Qualifications Framework.

(2) The following information shall be required for qualifications and part qualifications based on unit standards to be registered on the National Qualifications Framework, namely —

- (a) title;
- (b) qualification type;
- (c) qualification code;
- (d) level number;
- (e) number of credits;
- (f) field and sub-field;
- (g) date of registration;
- (h) date of review;
- (i) purpose;
- (j) rules of combination;
- (k) unit Standards title matrix;
- (l) unit standards;
- (m) international comparability;
- (n) articulation;
- (o) Recognition of Prior Learning.

(3) The following information shall be required for unit standards to be registered on the National Qualifications Framework, namely —

- (a) title;
- (b) unit standard type;

- (c) unit standard code;
- (d) level number;
- (e) number of credits;
- (f) field and sub-field;
- (g) date of registration;
- (h) date of review;
- (i) purpose;
- (j) elements;
- (k) performance criteria;
- (l) range statement.

### **Qualifications and part qualifications based on other forms of learning outcomes**

11.(1) The Authority shall —

- (a) take the overall responsibility for development of qualifications and part qualifications based on other forms of learning outcomes with the participation of industry, providers, professional bodies and other relevant stakeholders;
- (b) develop, review and implement policy and guidelines for learning outcomes development;
- (c) set criteria for the registration of qualifications and part qualifications based on other forms of learning outcomes on the National Qualifications Framework.

(2) For qualifications and part qualifications based on other forms of learning outcomes to be registered on the National Qualifications Framework, the qualification or part qualification shall contain the following —

- (a) title;
- (b) qualification type;
- (c) qualification code;
- (d) level number;
- (e) number of credits;
- (f) field and sub-field;
- (g) date of registration;
- (h) date of review;
- (i) purpose;
- (j) rules of combination;
- (k) learning outcomes;
- (l) international comparability/articulation;
- (m) Recognition of Prior Learning.

### **Review of unit standards, qualifications and part qualifications**

**12.** Unit standards, qualifications and part qualifications shall be reviewed within a period of at least five years from the date of registration on the National Qualifications Framework.

### **Quality Assurance**

**13.** The Authority shall —

- (a) take the overall responsibility for quality assurance with the participation of providers, professional bodies and other relevant stakeholders;



- (b) develop and implement standards, policy and guidelines for quality assurance;
- (c) issue guidelines for the establishment of procedures for quality assurance by providers; and
- (d) establish procedures for review by the Authority of the effectiveness of —
  - (i) the procedures for quality assurance established by providers, and
  - (ii) the implementation of those procedures by the providers.

### **Obligation of providers to prepare quality assurance procedures**

**14.(1)** Providers shall establish procedures for quality assurance for the purposes of establishing, ascertaining, maintaining and improving the quality of education, training and related services they provide.

(2) Providers shall have regard to the guidelines issued by the Authority under Regulation 13(c) in establishing procedures under subregulation (1).

### **Institutional Accreditation**

**15.** The Authority shall set standards and criteria for the accreditation of tertiary education and training providers.

### **Application for institutional accreditation**

**16.(1)** A tertiary education and training provider shall submit an application for institutional accreditation with supporting documents for the first accreditation process and for each subsequent accreditation process.

(2) An application for accreditation which shall be made in the manner as may be determined by the Authority shall be accompanied by a non-refundable fee set out in the Schedule of Fees annexed.

## **Self-assessment and self-evaluation report**

17. A tertiary education and training provider shall conduct a self-assessment and submit a self-evaluation report to the Authority as a requirement for institutional accreditation.

## **Certificate of Institutional Accreditation**

18.(1) A Certificate of Institutional Accreditation shall be awarded to a tertiary education and training provider for a period of not more than five years.

(2) A tertiary education and training provider shall comply with the institutional accreditation requirements and conditions.

(3) The Authority shall conduct a monitoring visit to an accredited tertiary education and training provider within three years of the accreditation period to ensure that the provider is maintaining the requirements and conditions of its accreditation status.

(4) A Certificate of Provisional Accreditation shall be awarded to a tertiary education and training provider for a period of not more than two years if the provider does not meet all accreditation standards and criteria.

(5) A Certificate of Institutional Accreditation or Provisional Accreditation shall have a standard format and shall include the following —

- (a) name of the provider;
- (b) accreditation status (whether accredited or provisionally accredited);
- (c) validity period of accreditation or provisional accreditation status; and
- (d) security features.

(6) A tertiary education and training provider shall, not later than six months before expiry of the current provisional accreditation status, apply for accreditation to the Authority.

(7) A tertiary education and training provider with a not accredited status shall apply for accreditation to the Authority after two years of the first accreditation process.

### **Payment of fees**

**19.** The Authority shall process and consider an application made by an applicant or tertiary education and training provider upon payment of the prescribed fee where applicable.

### **Application for re-accreditation**

**20.(1)** An accredited tertiary education and training provider who wishes to be re-accredited shall, not later than at least six months before expiry of the current accreditation, apply for re-accreditation to the Authority.

(2) An application referred to in subregulation (1) shall be made in the manner as may be determined by the Authority.

(3) The application shall be accompanied by a non -refundable fee prescribed in the Schedule of Fees annexed and by such relevant documentation and information as may be prescribed by the Authority.

(4) The Authority shall grant re-accreditation for a period not exceeding five years.

### **Register of tertiary education and training providers**

**21.(1)** When issuing a Certificate of Institutional Accreditation, the Authority shall record the following information into the register —

- (a) the legal name and trading name, if different, of the accredited institution;
- (b) the accreditation number allocated to that institution;
- (c) the date accreditation was granted; and
- (d) the period of accreditation granted and where necessary, the scheduled date for re-accreditation.

(2) The Authority shall publish a list of accredited providers in the Gazette and in a newspaper of wide circulation locally.

### **Certificate to be displayed**

**22.** A tertiary education and training provider shall, at the premises or place where it carries on its business of providing educational services, display its certificate in a prominent place, readily accessible to learners and the public.

### **Notification to the Authority**

**23.** An accredited tertiary education and training provider shall immediately notify the Authority of its becoming aware of, or the occurrence of, any of the following circumstances —

- (a) a change in ownership;
- (b) a change in legal status;
- (c) a decision to cease operations;
- (d) a change in the location of any head office;
- (e) a change in the makeup of the governing body;
- (f) a change in senior management personnel.

### **Action plans and progress reports**

**24.** Tertiary education and training providers shall —

- (a) develop and submit to the Authority an action plan to address the recommendations of institutional accreditation reports which shall be in the manner as may be determined by the Authority;
- (b) submit a progress report at prescribed intervals on the implementation of the activities of the action plan specified in paragraph (a) which shall be in the manner as may be determined by the Authority.

## **Suspension of institutional accreditation**

**25.(1)** The Authority may suspend or revoke a Certificate of Institutional Accreditation of a tertiary education and training provider where the Authority determines that an accredited provider —

- (a) no longer meets the requirements for accreditation;
- (b) does not comply with the conditions of its Certificate of Institutional Accreditation; or
- (c) does not comply with the Act or these Regulations.

(2) The Authority shall issue to the accredited provider, a notice of suspension of Certificate of Institutional Accreditation.

(3) The notice issued under subregulation (2) shall be for a period not exceeding six months.

(4) The notice issued to an accredited provider under subregulation (2), shall state any corrective action that should be taken by the provider.

(5) An accredited provider that has been issued with a notice under subregulation (2) shall, on or before the notice period expires, submit a recovery plan in relation to the action specified in the notice.

(6) When the Authority receives a recovery plan under subregulation (5), the Authority shall schedule an inspection to verify the contents of the recovery plan and, if satisfied that the accredited provider has instituted appropriate measures to remedy matters raised in the notice issued under subregulation (2), lift the suspension, subject to such conditions as the Authority shall deem necessary.

(7) Where the Authority determines that the accredited provider has not remedied the matters raised in the notice issued under subregulation (2), after carrying out an inspection under subregulation (6), the Authority may issue to the provider a Suspension Certificate of Institutional Accreditation in the prescribed form.

(8) The suspension issued under subregulation (7) shall be for a period not exceeding six months.

### **Revocation of institutional accreditation**

**26.(1)** Where the Authority, after carrying out an inspection of an accredited provider whose Certificate of Institutional Accreditation has been suspended in accordance with regulation 25(7), is not satisfied with the progress being made to comply with the Act, these Regulations or the conditions of the Authority, it shall issue a Revocation Certificate of Institutional Accreditation in the prescribed form to the accredited provider.

(2) Where accreditation has been revoked in terms of subregulation (1), a written notification shall be issued to the governing body of the tertiary education and training provider —

- (a) stating that the accreditation requirement referred to under the regulations are no longer being met;
- (b) giving grounds for findings under subregulation (1); and
- (c) allowing the tertiary education and training provider an appropriate time frame to be determined by the Authority, within which to comply with the accreditation requirements and conditions.

(3) Where such written notice has been issued under subregulation (1), the accredited tertiary education and training provider shall not —

- (a) commence any new learning programmes; and
- (b) commence services at any new site until such time as the notice is formally withdrawn.

(4) Following consideration of any submission made by the tertiary education and training provider, the Board of the Authority may decide to —

- (a) reconfirm the accreditation;

- (b) reconfirm the accreditation with conditions imposed; or
- (c) confirm revocation of the accreditation.

(5) The Authority shall revoke the accreditation of a tertiary education and training provider where the provider does not comply with requirements within the specified time frame of the written notice referred to in subregulation 2 (c).

(6) Where the Authority revoked accreditation, the tertiary education and training provider shall cease to operate as an accredited institution.

(7) If accreditation is revoked or new conditions are imposed on the accreditation, the Authority shall —

- (a) update the register to reflect the revocation or new conditions; and
- (b) publish such new information in the Gazette and in a newspaper of wide circulation locally.

(8) Where accreditation has been revoked, the tertiary education and training provider must surrender the original Certificate of Institutional Accreditation to the Authority within twenty-one working days after notification.

(9) A provider may re-apply for institutional accreditation once accreditation requirements have been complied with.

### **Offences and penalties**

**27.** A provider that —

- (a) claims to be accredited when the Authority has not granted accreditation status to that provider; or
- (b) upon the revocation of the Certificate of Institutional Accreditation fails to surrender the certificate to the

Authority referred to in subregulation 8 of regulation 26, commits an offence and shall be liable upon conviction, to a fine at Standard Scale Level 4.

### **Fees for institutional accreditation**

**28.** The fees for the institutional accreditation related services are specified in the Schedule of Fees annexed.

### **Accreditation of Learning Programmes**

**29.** The Authority shall —

- (a) set standards and criteria for the accreditation of programmes and credit bearing courses of education and training based on qualifications or part qualifications registered on the National Qualifications Framework, including recognition of micro-credentials; and
- (b) take overall responsibility for the accreditation of programmes and credit bearing courses of education and training.

### **Application for programme accreditation**

**30.(1)** A provider that wishes to offer learning programmes or credit bearing courses at any level shall apply to the Authority for accreditation for such learning programmes or courses.

(2) An application for accreditation of a learning programme or credit bearing course under these Regulations shall be made in the manner as may be determined by the Authority.

(3) The Authority shall not accredit a learning programme or credit bearing course, unless the application meets the standards, criteria and guidelines for accreditation of learning programmes as determined by the Authority.



(4) The Authority shall process and consider an application made by an applicant or tertiary education and training provider upon payment of the prescribed fee, where applicable.

### **Certificate of Programme Accreditation**

**31.**(1) Where the Authority grants accreditation of learning programme or credit bearing course status, it shall issue to the applicant, a certificate of accreditation of learning programme or credit bearing course.

(2) A Certificate of Programme Accreditation shall have a standard format and shall include the following —

- (a) name of the programme or credit bearing course;
- (b) the National Qualifications Framework level of the programme or credit bearing course award;
- (c) Name of the provider;
- (d) validity period of accreditation status; and
- (e) security features.

(3) The fee for the certificate referred to in subregulation (1) is set out in the Schedule of Fees annexed.

### **Register of accredited learning programmes**

**32.**(1) The Authority shall maintain a register of all accredited learning programmes and credit bearing courses, which shall be accessible to the public.

(2) The register shall contain the —

- (a) name of the learning programme or short course;
- (b) name of the qualification upon which the learning programme or short course is based;

- (a) name of the provider and awarding body of the learning programme or short course;
- (b) level of the learning programme or short course;
- (c) credit value of the learning programme or short course;
- (d) date when the learning programme or short course was accredited; and
- (g) date the learning programme or short course is to be reviewed.

### **Certificate to be displayed**

**33.** A tertiary education and training provider shall where applicable, at the premises or place where it carries on its business of providing educational services, display its certificate in a prominent place, readily accessible to learners and the public.

### **Publication of list of accredited learning programmes**

**34.** The Authority shall publish a list of accredited learning programmes and credit bearing courses in the Gazette and in a newspaper of wide circulation locally.

### **Validity of accreditation of learning programme**

**35.** A learning programme or credit bearing course shall remain accredited —

- (a) for a period not exceeding five years;
- (b) unless the accreditation is revoked by the Authority; or
- (c) until the provider requests for the learning programme or credit bearing course to be de-accredited.

### **Renewal of accreditation of learning programme**

**36.(1)** A provider who wishes to have their learning programme or credit bearing course remain accredited shall, at least six months before the period of accreditation expires, apply for renewal of accreditation of the learning programme.

(2) An application for renewal of accreditation shall be made to the Authority in the manner as may be determined by the Authority.

(3) The application shall be accompanied by a non-refundable fee set out in the Schedule of Fees annexed, where applicable.

### **Monitoring and evaluation of accredited learning programme**

**37.(1)** An authorised officer of the Authority may enter the premises of a provider to seek information for the purpose of verifying any evidence pertaining to the implementation of accredited learning programmes.

(2) A provider shall review each of its accredited learning programmes in accordance with the procedures set by the Authority.

(3) The Authority shall conduct auditing of a learning programme within three years of the accreditation of the learning programme.

### **Notification to the Authority**

**38.(1)** A provider shall notify the Authority of any significant change which is likely to affect the provision of an accredited learning programme where the changes include, but are not limited to, any of the following —

- (a) a change in the name of a learning programme;
- (b) a change in ownership;
- (c) a change in legal status;
- (d) a decision to cease operations;

- (e) a change in the duration or credit value of a learning programme;
- (f) a change in the content of a learning programme of more than 30% of the core components;
- (g) discontinuation of a learning programme;
- (h) a change in location of sites used;
- (i) a change in funding sources;
- (j) a change in any franchising or partnership arrangements;
- (k) a change in the mode of delivery of any programme or course and assessment.

(2) Where the Authority is notified of a change referred to in subregulation (1) it may institute an investigation to determine whether the change is consistent with the requirements for learning programme accreditation.

(3) Where the Authority finds that a proposed change is inconsistent with the requirements for learning programme accreditation, it shall forthwith require the provider to rectify the change causing the inconsistency.

### **Suspension of accreditation of learning programmes**

**39.**(1) The Authority may suspend or revoke a Certificate of Accreditation of a learning programme where the Authority has good cause to believe that the accredited learning programme no longer meets the criteria set for learning programme accreditation or there has been alteration to a learning programme without the prior approval of the Authority.

(2) The Authority shall issue to the provider, a notice of suspension of Certificate of Accreditation of learning programme.

(3) The notice issued under subregulation (2) shall be for a period not exceeding three months.

(4) The notice issued under subregulation (2), shall state any corrective action that should be taken by the provider.

(5) A provider that has been issued with a notice under subregulation (2) shall, on or before the notice period expires, submit an application for accreditation of the learning programme specified in the notice.

(6) Where the Authority determines that the provider has not remedied the matters raised in the notice issued under subregulation (2), after evaluation of the programme submitted under subregulation (5), the Authority may issue to the provider a Suspension Certificate of Programme Accreditation in the prescribed form.

(7) The suspension issued under subregulation (6) shall be for a period not exceeding four months.

### **Revocation of accreditation of learning programmes**

**40.(1)** Where the Authority, after carrying an evaluation of a programme with a Certificate of Accreditation that has been suspended in accordance with regulation 39 (6), is not satisfied with the progress being made to comply with the Act, these Regulations or the conditions of the Authority, it shall issue a Revocation Certificate of Programme Accreditation in the prescribed form to the accredited provider.

(2) Where the Authority decides to revoke the accreditation of a learning programme, it shall issue a written notice to the governing body of the provider —

- (a) stating that the accreditation requirements referred to under the regulations are no longer being met or there has not been an application to alter an accredited learning programme;
- (b) giving grounds for the findings under paragraph (a); and
- (c) allowing the provider a sufficient time frame as may be determined by the Authority, within which to comply with the accreditation requirements referred to under paragraph (a).

(3) Where a written notice under subregulation (2) has been issued, the provider shall suspend the —

- (a) enrolment of new learners into learning programmes in which concern has been expressed until such time as the notice is formally withdrawn by the Authority; and
- (b) commencement of services of the same learning programme at any new site until such time as the notice is formally withdrawn by the Authority.

(4) The Authority may, following consideration of any submission made to it by the provider —

- (a) reconfirm the accreditation;
- (b) reconfirm the accreditation with conditions imposed; or
- (c) revoke the accreditation.

(5) Where the provider does not comply with the requirements specified in the notice issued in terms of subregulation (2) (c), within the time frame specified in the notice, the Authority shall revoke the accreditation of the learning programme.

(6) The Authority shall update the register of accredited learning programmes where conditions are imposed on accreditation.

(7) Where accreditation has been revoked, the provider shall return the Certificate of Accreditation to the Authority within twenty-one working days after notification.

(8) Where the Authority revokes accreditation, the provider shall cease all operations pertaining to the learning programme affected.

(9) The Authority shall cause to be published a list of the learning programmes which have been revoked, and indicating the names of the providers who offered the learning programmes.

## Offences and penalties

### 41. A provider that —

- (a) offers an unaccredited learning programme or course leading to award of credits or a qualification;
- (b) states or purports that a learning programme is accredited when the Authority has not granted accreditation status to that learning programme; or
- (c) upon revocation of a Certificate of Programme Accreditation fails to surrender the certificate to the Authority referred to in Regulation 40(7), commits an offence and shall be liable upon conviction, to a fine at Standard Scale Level 4.

## Learning programmes of other countries

**42.(1)** Learning programmes accredited from outside the country and offered by a provider established in Seychelles shall follow the due process for accreditation as provided in the Regulations.

(2) An accredited learning programme of an overseas provider offered by or through a local provider shall fulfil the requirements for a Certificate of Recognition which shall have a standard format and shall include the following —

- (a) Name of the overseas provider and local provider with whom there is partnership;
- (b) Name of the programme of the overseas provider and delivery agreement with the local provider;
- (c) Learner cohort and time frame for programme offering;
- (d) Basis for recognition of the programme; and
- (e) Security features.

(3) The application for a Certificate of Recognition under subregulation (2) shall be made by the local provider and shall be in the format as may be determined by the Authority.

(4) The provider specified under subregulation (3) shall apply for a Certificate of Recognition at least three months prior to offering of a programme.

(5) The provider specified under subregulation 3 shall re-apply for a Certificate of Recognition of a programme prior to enrolment of each new cohort of learners.

### **Fees for programme accreditation**

**43.** The fees for the programme accreditation related services are specified in the Schedule of Fees annexed.

### **School Inspection**

**44.(1)** The Authority shall set standards and criteria for the inspection of schools registered or established by the Government.

(2) An Inspection Team shall inspect schools registered and established, and, following that inspection, shall thereafter inspect each such school within 5 school years from the end of the school year in which the last inspection of the school took place.

(3) An inspection shall be carried out within a period of no more than 12 working days.

### **Types of inspection**

**45.** There shall be four inspection types, namely —

- (a) whole school inspection;
- (b) short inspection;



- (c) return inspection visit; and
- (d) special inspection visit.

### **Inspection process**

- 46.** The inspection process shall consist of the following key steps —
- (a) analysis on the annual school self evaluation report;
  - (b) planning for the inspection;
  - (c) the inspection;
  - (d) writing and presenting the inspection report; and
  - (e) follow-up on implementation of the recommendations of the report.

### **Notification of an inspection**

- 47.(1)** The school shall be notified in advance for inspection as follows —
- (a) two weeks for a whole school inspection;
  - (b) three days for a short inspection;
  - (c) three days for a return inspection visit; and
  - (d) one day for a special inspection visit.

(2) Notwithstanding subregulation (1), special inspections may be carried out without prior notification.

### **Inspection report**

**48.(1)** The inspection team shall prepare a report in writing of the inspection, within a period of 20 working days from completion of the inspection.

(2) The draft inspection report shall be forwarded to the school under review within five weeks following the visit, for verification of factual accuracy.

(3) The published inspection report shall be distributed to the school, the School Council, the Minister responsible for Education, the members of the executive of the Ministry responsible for education, the Board of the Authority and any other relevant entity.

(4) The school respectively shall take steps to make the inspection report accessible to staff and parents of registered learners.

### **Certificate of Inspection**

**49.(1)** A Certificate of Inspection shall be awarded to schools rated as outstanding and good after a whole school inspection.

(2) The Certificate of Inspection shall have a standard format and shall include the following —

- (a) name of the school;
- (b) inspection status awarded;
- (c) date the certificate was issued; and
- (d) security features.

(3) The certificate shall remain valid until the next inspection visit.

### **Register of schools**

**50.** When issuing a certificate of inspection at Regulation 49, the Authority shall record the following information into the register —

- (a) the legal name and trading name, if different, of the school;
- (b) the inspection number allocated to that school;

- (c) the inspection status awarded; and
- (d) the date the certificate was issued.

### **Certificate to be displayed**

**51.** A school shall, at the premises or places where it carries on its business of providing educational services, display its certificate in a prominent place, readily accessible to learners and the public.

### **Recognition and Evaluation of Foreign Qualifications**

**52.** (1) The Authority shall —

- (a) take the overall responsibility for the recognition and evaluation of foreign qualifications;
- (b) develop and implement policy and guidelines for the recognition and evaluation of foreign qualifications.

(2) Notwithstanding the generality of subregulation (1) (b), a foreign qualification shall be considered for recognition where —

- (a) the provider that awarded the qualification is recognised, or accredited where such accreditation or recognition is mandatory by the relevant authority in the country of origin of the provider at the time of enrolment of the learner;
- (b) the qualification was part of the formal education and training system in the country of origin;
- (c) the provider had the right to offer that qualification at the time of enrolment of the learner;
- (d) the documents in respect of the foreign qualification that was submitted to the Authority are genuine and without evidence of tampering or inconsistency; and
- (e) the holder of the qualification has successfully completed all the requirements for the award of the qualification as confirmed by the awarding body.

## Application for evaluation

**53.(1)** A person, institution or organisation may apply for an evaluation of a qualification by the Authority.

(2) The person, institution or organisation shall complete the prescribed 'Application Form' and shall deliver the completed form with the documentation referred to in subregulation (3) below and payment of a non-refundable fee as set out in the Schedule of Fees annexed.

(3) The application form referred to in subregulation (2), shall be —

- (a) completed fully, correctly and legibly in black or blue ink;
- (b) accompanied by the following —
  - (i) each original qualification for which the applicant seeks an evaluation; or
  - (ii) copy of a qualification that is legible and certified by the awarding institution, a diplomatic mission or by a competent or recognition authority of the qualification's country of origin;
  - (iii) a complete and original academic record/transcript for each qualification issued by the issuing authority; or
  - (iv) a complete and legible copy of the academic record/transcript certified by the issuing institution, a diplomatic mission or by a competent authority of the qualification's country of origin;
  - (v) translation of all documents in a language other than English or French prepared by a sworn translator and certified by an authorised body such as a legal body or institution awarding the qualification;
  - (vi) proof of change of name, if applicable; and

- (vii) identity document: National Identity Card, valid passport or valid driving licence;
  - (c) accompanied by certified copies of the following, if available —
    - (i) statements of notional hours of the programme or credits; and
    - (ii) a syllabus or programme outline for each qualification;
  - (d) accompanied by payment or proof of payment of a non-refundable application fee specified in the Schedule of Fees annexed;
  - (e) in case of loss of original qualification or supporting documents, the qualification holder shall produce an official statement from the awarding institution or authorised national or international body to the effect that the qualification was awarded to the person claiming loss of qualification and/or supporting documents.
- (4) The Authority shall retain, for record purposes, copies of any document submitted to it in terms of subregulation (3).
- (5) The Authority may conduct an evaluation of a qualification in the absence of documentary proof contemplated in subregulation (3), if there is alternative valid evidence that the applicant was awarded a specific qualification.
- (6) The following shall not be accepted as documents for the purposes of an application made under subregulation (1) —
  - (a) illegible documents;
  - (b) testimonials or attestations;
  - (c) facsimiles or copies of facsimiles;

- (d) copies of certified copies;
- (e) forged, altered or falsified documents;
- (f) certificates of attendance or participation;
- (g) letters of commendation;
- (h) special awards certificates;
- (i) letters or certificates of work experience.

(7) From time to time the Authority may specify country-specific documentation requirements in relation to applications made in terms of these Regulations.

### **Assessment of an application**

**54.(1)** On receipt of a complete application made under regulation 53, the Authority shall proceed with the recognition and evaluation process.

(2) An evaluation referred to in subregulation (1) involves the following —

- (a) a check of the authenticity and legitimacy of submitted documents;
- (b) verification that the qualification has been approved by a recognised quality assurance body in the country of origin;
- (c) verification that the issuing authority has a credible and verifiable status conferred by a recognised quality assurance body in the country of origin; and
- (d) an appraisal of all submitted documentation, other available and relevant documentation or information sources and decisions by other recognised qualification evaluation bodies.

(3) In processing an application for an evaluation, the Authority may request additional information from the applicant, particularly if a qualification being evaluated specifies prerequisite qualifications or other requirements.

(4) If the requirements of (2) and (3) are complied with, an evaluation decision shall be made stating —

- (a) that the qualification submitted is comparable to a type of National Qualifications Framework qualification at a specified National Qualifications Framework level in a specified field of study;
- (b) that the qualification submitted is comparable to a specified volume of National Qualifications Framework credits at a specified National Qualifications Framework level; or
- (c) the relevant information found in the course of the evaluation process.

### **Certificate of Evaluation**

**55.**(1) The evaluator shall upon completion of an evaluation submit the outcome together with all documentation to the Chief Executive Officer, who shall, if satisfied that all requirements have been complied with, authorise the issue of a Certificate of Evaluation.

(2) The Certificate of Evaluation shall have a standard format and shall include the following —

- (a) personal details about the qualification holder;
- (b) description of the qualification or period of study;
- (c) national Qualifications Framework recognition level; and
- (d) security features.

(3) A certified copy of a certificate of evaluation shall only be issued to a third party when nominated by the applicant and for which a payment has been made as specified in the Schedule of Fees annexed.

(4) A duplicate Certificate of Evaluation may be issued by the Authority on receipt from the applicant of a sworn affidavit attesting to the loss or damage of an original version of the report and the payment of a fee specified in the Schedule of Fees annexed.

### **Refusal to issue a Certificate of Evaluation**

**56.(1)** The Authority shall not issue a Certificate of Evaluation if regulation 52 is not complied with.

(2) If for any reason an application is refused under subregulation (1), the applicant shall be provided with reasons for the refusal.

### **Provisional Certificate of Evaluation**

**57.(1)** In the event that a potential certificate holder has successfully completed a programme of study and provided that the awarding institution has issued a formal notification to that effect, or a provisional certificate, the Authority may issue the applicant with a Provisional Certificate of Evaluation subject to the following conditions —

- (a) submission of course/programme transcript, all other required documents and payment of the application fee specified in the Schedule of Fees annexed;
- (b) the qualification is provisionally evaluated at a level on the National Qualifications Framework; and
- (c) submission of the original qualification by a specified date.

(2) The Provisional Certificate of Evaluation shall be valid for a period not exceeding one year and shall lapse automatically at the end of the one year from the date of issue.



## **Recognition decision of the Authority**

**58.** The decision of the Authority to recognise a foreign qualification shall be legally binding.

## **Revocation of Certificate of Evaluation**

**59.**(1) The Authority shall revoke a Certificate of Evaluation it issued where new information has come to light that contradicts the information on which recognition and evaluation outcomes were based.

(2) Revocation shall be deemed necessary when one or more qualifications appearing on that Certificate are found to have been —

- (a) misrepresented by the qualification holder, or any other party, in any way; or
- (b) issued by a provider that at the time of enrolment of the qualification holder was not recognised in the home system according to relevant laws, policy or standard practice; or
- (c) issued by a provider outside of the relevant laws, policy or standard practice applicable in that system at the time; or
- (d) incorrectly located within the National Qualifications Framework by the Authority due to the lack, or misinterpretation of available information at the time of evaluation.

(3) In the case of erroneous evaluation outcome, and where applicable, the Authority shall replace the Certificate of Evaluation with one reflecting the correct outcome.

(4) Where the Certificate of Evaluation has been revoked under subregulation (2), the qualification holder shall surrender the original Certificate of Evaluation to the Authority within thirty working days after notification.

(5) A qualification holder that fails to surrender the Certificate of Evaluation as specified under subregulation (4) commits an offence and shall be liable upon conviction, to a fine at Standard Scale Level 3.

(6) Neither the original Certificate of Evaluation, nor any copies of it shall be used after revocation.

(7) The Authority shall maintain a register of revoked certificates of evaluation.

### **Information on qualifications**

**60.** The Authority shall inform persons or agencies outside Seychelles of the qualifications offered in the country.

### **Fees for recognition and evaluation of qualifications**

**61.** The fees for recognition and evaluation of qualifications related services are specified in the Schedule of Fees annexed.

### **Recognition of Prior Learning**

**62.(1)** The Authority shall —

- (a) take the overall responsibility for the recognition of prior learning in collaboration with relevant partners and stakeholders; and
- (b) develop and implement policy and guidelines for the recognition of prior learning.

(2) Recognition of prior learning shall constitute the following —

- (a) application;
- (b) portfolio development and assessment; and
- (c) assessment of candidates based on portfolio evidence.

(3) A person who has worked in any field of study offered by a recognised or accredited provider in Seychelles may apply to the Authority for recognition of prior learning in the form as determined by the Authority.

(4) For a person to be eligible for the recognition of prior learning process, the person must have a minimum of three years work experience in the field being requested for recognition of prior learning process.

### **National Qualifications Framework level for recognition of prior learning process**

**63.**(1) Recognition of prior learning may be carried out at any National Qualifications Framework level.

(2) A candidate undergoing the recognition of prior learning process for a qualification of the National Qualifications Framework may be awarded the total credits of the qualification.

(3) The types of learning that shall be considered for recognition of prior learning shall be namely —

- (a) formal learning;
- (b) informal learning;
- (c) non-formal learning.

### **Qualification awarded through recognition of prior learning**

**64.**(1) A certificate awarded through recognition of prior learning shall be issued by the provider offering the programme leading to the award and where assessment of the candidate has taken place.

(2) There shall be no distinction between a certificate obtained through recognition of prior learning and that of other modes of learning.

(3) The Authority shall ensure that the provider has made provision for an appeal process for recognition of prior learning candidates.

## **Fees for recognition of prior learning**

**65.** The fees for the recognition of prior learning process related activities are specified in the Schedule of Fees annexed.

## **National database**

**66.(1)** The Authority shall establish a national database to inform the implementation, development and maintenance of the National Qualifications Framework.

(2) The database established under subregulation (1) shall contain information pertaining to —

- (a) registered unit standards;
- (b) registered national qualifications and part qualifications;
- (c) accredited local tertiary education and training providers;
- (d) accredited national learning programmes, credit bearing courses, including micro-credentials —
  - (i) recognised and evaluated foreign qualifications;
  - (ii) inspection status of local schools;
  - (iii) recognition of prior learning;
  - (iv) registered private providers; and
  - (v) other particulars as may be necessary.

## **Form and Manner of Qualification Award**

**67.(1)** A qualification shall be awarded to learners to mark the attainment of defined outcomes of learning.

(2) The design of the Award shall be the responsibility of individual providers but the content shall include the following —

- (a) country's crest;
- (b) institution's name and logo;
- (c) learner details including learner registration or identification number;
- (d) the approved title of the qualification;
- (e) date of issue of the Award;
- (f) signature of Head of Provider/Registrar or designated officer; and
- (g) official stamp or seal of the provider.

(3) Certificates issued for qualifications in the National Qualifications Framework shall be endorsed in the manner determined by the Authority.

### **Form and Manner of Academic Transcript**

**68.(1)** Learners enrolled on a programme of study shall be eligible for either —

- (a) a complete academic transcript upon successful completion of a programme and upon having completed all necessary institutional exit procedures which shall be provided to the learners in addition to the certificate at Regulation 65; or
- (b) a partial academic transcript upon successful completion of at least a course of a programme and upon having completed all necessary institutional exit procedures.

(2) The design of the transcript shall be the responsibility of the provider but the content shall include the following —

- (a) information identifying the holder of the qualification, including family name, given name(s), date of birth, date of enrolment and completion, and learner registration or identification number;
- (b) information identifying the qualification, including approved title of the qualification, main field(s) of study for the qualification, name and status of awarding institution, and language(s) of instruction;
- (c) information on the level of the qualification, including level of qualification, official length of the programme in years and credits;
- (d) information on the contents and results gained, including mode of study, courses of the programme and the individual grades, marks and credits obtained, total credits obtained, grading scheme, and overall classification of the qualification to include final grade if the learner has completed the programme, and date of issue of the transcript;
- (e) such other information as may be determined by the Authority;
- (f) signature of Head of Institution/Registrar or designated officer; and
- (g) official stamp or seal of the institution.

(3) Learners who do not successfully complete a course in the programme enrolled shall be eligible for a Reference.

### **Form and Manner of Statement of Attainment**

69.(1) Learners who are enrolled on an accredited short course shall be eligible for a Statement of Attainment for the Course in the specific subject area.

(2) The Statement of Attainment shall be issued to the learner when all the assessment criteria of the course have been met.

(3) The design of the Statement of Attainment shall be the responsibility of individual providers but the content shall include the following —

- (a) country's crest;
- (b) institution's name and logo;
- (c) learner details including date of enrolment and completion;
- (d) title of the short course;
- (e) total notional hours and number of credits achieved;
- (f) assessment result(s);
- (g) date of issue of Statement of Attainment;
- (h) signature of Head of Institution/Registrar or designated officer; and
- (i) official stamp or seal of the institution.

### **Protection of Enrolled Learners**

**70.(1)** A provider shall put arrangements in place, for the protection of enrolled learners where —

- (a) the provider does not provide the programme for any reason including by reason of insolvency or winding up of that provider; or
- (b) enrolled learners have begun but not completed the programme and the provider ceases to provide the programme before that programme is completed for any reason, including by reason of the insolvency or winding up of that provider.

(2) A provider shall submit details of the arrangements referred to in subregulation (1) that it has in place to the Authority in writing when —

- (a) making an application for accreditation of a programme of education and training;
- (b) submitting a request for delegation of authority to make an award in respect of a programme of education and training;  
or
- (c) notifying the Authority of a proposal in respect of a programme of education and training.

(3) Without prejudice to the generality of subregulation (1), a provider shall be taken to cease to provide a programme of education and training where the Authority withdraws accreditation of the programme under Regulation 37.

(4) The arrangements referred to in subregulation (1) are —

- (a) an agreement between the provider of the programme and at least two other providers that an enrolled learner may transfer to a similar programme of those other providers; or
- (b) where the provider considers, with the agreement of the Authority, that it is not practicable to comply with subregulation 4 (a), that the provider has arrangements in place which enable that provider to refund to an enrolled learner, or to the person who paid the moneys on behalf of the enrolled learner, the moneys most recently paid in respect of the programme concerned for —
  - (i) tuition fees;
  - (ii) registration fees;
  - (iii) examination fees;
  - (iv) library fees;



- (v) student services fees; and
- (vi) any other fees which relate to the provision of education, training and related services.

(5) Subregulation (4 (b) shall not apply in respect of a programme of education and training where no moneys are paid by, or on behalf of, an enrolled learner in respect of the programme, to the provider of that programme.

(6) A provider shall notify the Authority in writing of any change in the arrangements the provider has in place in accordance with subregulation (4) as soon as possible after becoming aware of that change.

### **Assistance from Authority to enrolled learners to find alternative programme**

71.(1) Without prejudice to the obligation of a provider to have arrangements in place under Regulation 70, where a provider ceases to provide a programme of education and training, the Authority shall make all reasonable efforts to assist the enrolled learners affected by the cessation to find a programme of education and training with another provider which will enable them to complete the education and training commenced with the former provider.

(2) The Authority may request any relevant provider to assist the Authority in its reasonable efforts under subregulation (1).

(3) Upon receipt of a request under subregulation (2) the relevant provider concerned shall assist the Authority in so far as it is practicable to do so.

### **Obligation on providers to furnish information to enrolled learners**

72.(1) A provider shall, before commencing a programme or course of education and training and before accepting any payment from or on behalf of an enrolled learner in respect of the programme, notify the enrolled learner in writing of the following —

- (a) the accreditation or recognition status of a programme or course or whether the offering is training for professional development;
- (b) where completion of the programme by the learner and attainment by the learner of a specified standard of knowledge, skill or competence upon such completion entitles the learner to an award —
  - (i) the name of the awarding body or, where appropriate, awarding bodies making the award,
  - (ii) the title of the award, and
  - (iii) whether the award is recognised within the National Qualifications Framework, and if the level of that recognition within the National Qualifications Framework;
- (c) where completion of the programme or course by the learner and the attainment by the learner of a specified standard of knowledge, skill or competence upon such completion does not entitle the learner to an award, that fact;
- (d) where the provider is required to have procedures for access, transfer and progression in place, a statement of how those procedures apply to that programme;
- (e) where the provider is required to have arrangements in place under Regulation 68, details of the arrangements the provider has in place under subregulation (4) of that regulation.

(2) A provider to whom subregulation (1) applies shall notify the enrolled learner in writing of any change in the information notified to the learner under subregulation (1) within 14 days after becoming aware of that change.

- (3) A provider who —
- (a) fails to comply with subregulation (1) or (2), or
  - (b) in purported compliance with subregulation (1) or (2), provides an enrolled learner with information which is false or misleading in a material respect, commits an offence.

### **Registration and Revocation of Registration of Private Providers**

**73.** (1) An entity wishing to operate as a private provider shall apply to the Authority for registration.

(2) The application made under subregulation (1) shall be in the form determined by the Authority and shall be accompanied by a non-refundable processing fee set out in the Fee Schedule annexed.

(3) The application shall be in accordance with the quality assurance criteria for registration of private providers determined by the Authority.

- (4) The application shall be accompanied by —
- (a) a copy of the Curriculum Vitae of the head of the provider;
  - (b) a copy of the National Identity card and a passport size photograph of the head of the provider;
  - (c) a copy of the Business Tax certificate where applicable;
  - (d) a copy of a valid health inspection certificate of the provider, where applicable;
  - (e) a copy of a valid fire safety inspection report or certificate, where applicable;
  - (f) proof of ownership of the premises or a copy of a valid lease agreement where the applicant is not the owner of the premises, where applicable.

(5) The Authority may, in writing, require an applicant to provide further information which the Authority considers relevant to the application.

(6) Where the applicant is required to provide further information in terms of subregulation (4), such information shall be submitted within 21 working days from the date of notification.

(7) Where the applicant fails to submit the required information as stipulated in subregulation (4), the Authority shall reject the application.

(8) Where the Authority is satisfied that an applicant satisfies the provisions of this regulation, it shall register the applicant as a provider of education and training.

### **Registration and Certificate of Registration**

**74.(1)** When the Authority registers a private provider, it shall, within 30 working days —

- (a) record such registration in the Register; and
- (b) issue to the applicant, a Certificate of Registration.

(2) A certificate of registration shall include the following —

- (a) the business name and registration number of private provider;
- (b) the business address of the provider;
- (c) the name and address of the proprietor of the provider;
- (d) the validity period of registration;
- (e) the level of education and training services approved to be provided; and
- (f) security features.

(3) A provider shall display the Certificate of Registration within its premises, where it will be visible to the public or where the provider does not

have fixed premises the Certificate of Registration shall be produced upon request.

(4) A provider shall prior to enrolment provide to learners, information on the accreditation or recognition status of a programme or course or information on whether the offering is training for professional development.

### **Register of providers**

**75.(1)** The Authority shall maintain a register of all private providers.

(2) The Register maintained in terms of subregulation (1) shall be open for inspection to any member of the public.

(3) The Register shall clearly describe the —

- (a) form and structure of the private provider;
- (b) scope of services that the private provider is offering; and
- (c) date on which the private provider was registered.

### **Audit and inspection**

**76.** The Authority shall for the purposes of ensuring compliance and verification of the information provided in the application by the private provider, conduct —

- (a) an institutional audit, where applicable; and
- (b) a physical inspection of the premises to be used, where applicable.

### **Suspension or revocation of registration**

**77.(1)** The Authority may suspend or revoke registration where a private provider has failed to meet registration requirements and conditions.

(2) Where the Authority decides to suspend or revoke the registration of a private provider, it shall —

- (a) issue a written notice to the governing body of the private provider, stating that registration requirements referred to under the regulations are no longer being met; and
- (b) grant the private provider a period of time, to be determined by the Authority, within which to comply with the registration requirements referred to under subregulation 2 (a).

### **Validity of registration**

**78.**(1) A private provider shall be registered with the Authority for a period of five years and shall pay a registration fee as prescribed in the Schedule of Fees annexed.

(2) Registration shall be reviewable every 12 months and the provider shall pay an annual fee as prescribed in the Schedule of Fees annexed.

(3) A private provider shall remain registered —

- (a) until such time as the registration is revoked by the Authority; or
- (b) until the private provider requests for termination of registration status.

(4) In accordance with subregulation (1) the provider shall submit to the Authority at 12 monthly intervals, a report and such particulars as may be required for a review to determine the continued validity of the certificate of registration.

(5) Upon receipt of the report, the Authority shall carry out an assessment of the provider based on particulars with respect to subregulation (2) and, where approval for the continued validity of the registration is

deferred, the Authority shall provide guidance to the provider and specify any improvement which needs to be made within such specific time to enable the Authority to reconsider the application.

### **Renewal of registration**

**79.** A private provider who wishes to remain registered shall, at least three months before the period of registration expires, apply for renewal of registration.

### **Fees for services**

**80.** The fees for registration related services are specified in the Schedule of Fees annexed.

### **Appeals**

**81.** The Minister shall appoint an Appeals Committee under Section 30 of the Act to hear appeals from providers, persons including learners, and any other entity in relation to the functions related decisions of the Authority.

### **Time for making an appeal**

**82.(1)** A person or entity aggrieved by a decision of the Authority under these Regulations may appeal against that decision to the Appeals Committee in accordance with the appeals procedure as set out by the Authority.

(2) An appeal shall be lodged with the Chairperson of the Appeals Committee appointed under subsection (3) of section 30 of the Act not later than 30 working days from the date of notification of the decision of the Authority to which the appeal relates.

### **Notice of appeal**

**83.(1)** A notice of appeal shall —

- (a) be in writing;
- (b) state the name and address of the appellant;
- (c) be accompanied by —

- (i) a copy of the decision of the Authority to which the appeal relates;
- (ii) a statement of the grounds of appeal and the facts and contentions upon which the appellant intends to rely; and
- (iii) such other documents as the appellant wishes to submit in support of the appeal.

(2) The Chairperson of the Appeals Committee shall notify the appellant in writing of receipt by it of the appeal.

### **Service of appeal on Authority**

**84.** The Chairperson of the Appeals Committee shall, as soon as practicable —

- (a) send a copy of the appeal and accompanying documents referred to in Regulation 83 (1) (c) to the Authority; or
- (b) invite the Authority to make submissions in writing in relation to the appeal to the Committee within such time as it may specify in the invitation.

### **Submissions by the Authority**

**85.(1)** The Authority may make submissions in writing to the Appeals Committee in relation to an appeal within —

- (a) the period specified in the invitation referred to in regulation 84 (b); or
- (b) such other period as may be agreed between the Authority and the Committee.

(2) The Appeals Committee shall —



- (a) furnish a copy of any submissions made to it under subregulation (1) to the appellant as soon as practicable after the submissions are received by the Committee; and
- (b) invite the appellant to reply in writing to those submissions within such time as it may specify in the invitation.

### **Reply by appellant to submissions**

**86.**(1) An appellant may, within the period specified by the Appeals Committee under subregulation 2 (b) of Regulation 85, or such other period as may be agreed between the appellant and the Committee, reply in writing to the Authority's submissions.

(2) The Appeals Committee shall furnish a copy of any reply submitted to it under subregulation (1) to the Authority as soon as practicable after the reply is received by the Committee.

### **Person concerned**

**87.** An Appeals Committee shall furnish a copy of the notice of appeal to any other person it considers to be concerned in the matter which is the subject of the appeal.

### **Further information**

**88.**(1) An Appeals Committee may, for the purposes of determining an appeal, at any time request the appellant, the Authority or any other person appearing to the Committee to furnish to the Committee —

- (a) further particulars regarding the appeal; or
- (b) any documentation that it considers relevant to the appeal.

(2) The Appeals Committee shall, where it makes a request under subregulation (1), specify the period within which the particulars or documentation requested, as the case may be, shall be furnished.

(3) An appellant, the Authority or any other person referred to in subregulation (1) shall furnish the particulars or documentation referred to in that subregulation within the period specified under subregulation (2) or such other period as may be agreed with the Appeals Committee.

### **Determination without oral hearing**

**89.** Where the Appeals Committee considers that a notice of appeal is of such a nature that it can properly be determined without an oral hearing, the Committee may determine the appeal without such a hearing.

### **Oral hearing**

**90.(1)** The Appeals Committee shall determine the procedures for an oral hearing.

(2) The Appeals Committee shall comply with the procedures for an oral hearing determined under subregulation (1).

(3) Where in the opinion of the Appeals Committee, an oral hearing is required to determine an appeal, the Committee shall, as soon as may be, fix a date and place for the hearing and give reasonable notice of the hearing to the appellant, the Authority and any other person appearing to the Committee to be concerned in the matter the subject of the appeal.

(4) An appellant, the Authority and a person appearing to an Appeals Committee to be concerned in the matter the subject of an oral hearing, may attend the hearing.

(5) The Appeals Committee may examine the appellant, the Authority and a person appearing to the Committee to be concerned in the matter the subject of the oral hearing.

(6) The Appeals Committee may determine an appeal notwithstanding the failure of one or more of the parties to the appeal to —

- (a) attend the oral hearing; or
- (b) comply with these Regulations.

## Withdrawal of appeal

**91.(1)** An appellant who makes an appeal under regulation 82 may withdraw the appeal by notice in writing to the Appeals Committee.

(2) The Appeals Committee shall notify the Authority of the withdrawal of an appeal under subregulation (1) as soon as practicable after receipt of the notice under that subregulation.

## Determination of appeal

**92.(1)** The Appeals Committee shall make its determination of an appeal —

- (a) where there is no oral hearing, within 45 days of the later of —
  - (i) where no submissions are made by the Authority under regulation 85, the day following the last day of the time specified in the invitation under regulation 84 (b);
  - (ii) where no reply is made by the appellant under regulation 86 (1), the day following the last day of the time specified under regulation 85(2)(b) for submissions;
  - (iii) either —
    - (I) the date of receipt by the Appeals Committee of a reply from the appellant under regulation 86(1), or
    - (II) where no reply referred to in clause (I) is received, the day following the last day of the time specified or agreed, as the case may be, under regulation 86(1);

(iv) either —

- (I) the date of receipt by the Appeals Committee of the last particulars or documentation requested by the Committee under regulation 88, or
- (II) where no particulars or documentation referred to in clause (I) are furnished, the day following the last day of the time specified or agreed, as the case may be, under regulation 88 (3);

or

- (b) where there is an oral hearing, within 30 days of the completion of that hearing.

(2) The decision of the Appeals Committee shall be final.

### **Appeal fees**

**93.** The fees for appeals related services are specified in the Schedule of Fees annexed.

### **Delegation**

**94.(1)** The Board may delegate any of its functions to committees constituted under section 14 of the Act but shall not be divested of any power so delegated and may at any time withdraw the delegation.

(2) The committees shall operate under clear terms of reference and shall be the following —

- (a) quality Assurance Committee responsible to promote quality and standards in education and training;
- (b) executive Committee responsible to evaluate and recommend approval of unit standards and qualifications;
- (c) any other committees as the Board considers necessary.

(3) The committees shall submit to the Board quarterly reports on activities and outcomes for its endorsement.

(4) The Board may at any time review the terms of reference of the committees referred to at subregulation (2) or may discontinue the functioning of any such committees as it considers appropriate.

### **Committee Allowances**

**95.** The members of the committees established under regulation 94 shall be paid such allowances referred to under section 15 of the Act.

### **Offence for Failure to Comply**

**96.** A person, provider or any other entity that fails to comply with the provisions of these Regulations or misuses the logo and motto of the Authority, and the terms “National Qualifications Framework” and “National Qualifications Framework levels” commits an offence and shall be liable upon conviction to a fine of Level 3 on the Standard Scale.

### **Transitional**

**97.** Any provider which, at the coming into operation of these Regulations, has been carrying on the business or activity of education and training shall, within 12 months of the coming into operation of these Regulations, comply with the provisions of these Regulations.

## SCHEDULE 1

### [Regulation 29(2)(i)]

#### Fees

(1) Fees payable to the Authority under Section 29 (2) (i) of the Act and these regulations shall be for services related to the following —

- (a) Institutional Accreditation;
- (b) Programme Accreditation;
- (c) Recognition and Evaluation of Qualifications;
- (d) Recognition of Prior Learning;
- (e) Registration of Private Providers;
- (f) Appeals;
- (g) Other National Qualifications Framework related services.

(2) The fees shall be paid in the time and manner specified by the Authority.

(3) The Authority may amend the fees to take account of inflation rate since the determination of the fees for the time being in force.

(4) Fees are non-refundable

#### Institutional Accreditation

Service	Fee (SCR)
Application processing	1,000.00
Institutional Accreditation Certificate (both Provisional and Full Accreditation)	500.00

Replacement of lost, stolen or misplaced Institutional Accreditation Certificate (both Provisional and Full Accreditation).	500.00
Appeal	2,500
<b><i>Penalty fee structure</i></b>	
Acquirement of Not Accredited status from second Accreditation visit and thereafter	25,000.00
Acquirement of Provisional Accreditation status from fourth Accreditation visit and thereafter.	15,000.00
Acquirement of Provisional Accreditation or Not Accredited status following first Re-Accreditation process.	10,000.00
Late and/or no submission of Application for Institutional Accreditation on the due date.	1,000.00
Late and/or no submission of action plan on the due date.	1,000.00
Late and/or no submission of progress report on the due date.	1,000.00

### ***Explanatory Notes***

- (a) Fees are applicable to both public and private providers.
- (b) Fees are also applicable to the process of Monitoring Visit.
- (c) A charge of up to 10% of the value of the fee shall apply for scheduled visits that are cancelled by the provider within less than 25 working days.
- (d) All fees must have been settled prior to the issuing of an accreditation outcome and/or certificate.

## Programme Accreditation

Service		Fee (SCR)		Fee (SCR)		Fee (SCR)
	<b>Short courses</b>		<b>Certificate and Advanced Certificate</b>		<b>Diploma and above</b>	
Application and processing fee		500.00		1,000.00		1,500.00
Reviewers fee		1,200		2,000.00		3,000.00
Certificate of Accreditation		1,000.00				
Appeal		2,500.00		2,500.00		2,500.00

## Explanatory Notes

- (1) The initial submission of a course or programme for accreditation/ re-accreditation shall be free of charge except for the Certificate of Accreditation. Fees shall apply for the second submission if a programme or course is not accredited and thereafter.
- (2) Fees must have been settled prior to the issuing of an accreditation outcome and/or certificate.



## Recognition and Evaluation of Qualifications

Service		Fee (SCR)		Fee (SCR)		Fee (SCR)
	<b>1-2 qualifications</b>		<b>Batch 3-5 qualifications</b>		<b>Each additional qualification</b>	
<b>Regular</b> Recognition and Evaluation: Expatriate		500.00		700.00		100.00
<b>Fast Track</b> Recognition and Evaluation: Expatriate		1,000.00		1,200.00		100.00
<b>Regular</b> Recognition and Evaluation: Seychellois		250.00		450.00		100.00
<b>Fast Track</b> Recognition and Evaluation: Seychellois		500.00		700.00		100.00
Certify True Copy: Expatriate		350.00		550.00		50.00
Certify True Copy: Seychellois		350.00		450.00		50.00

<b>Other Services</b>	<b>Fee (SCR)</b>
Duplicate Certificate	200.00
Certify True Copy of a Certificate of Evaluation	150.00
Copy of a Certificate of Evaluation	100.00
Appeal	2,500.00

### Explanatory Notes

Fees shall be settled upon application for a recognition and evaluation related service.

### Recognition of Prior Learning

-		Fee (SCR)		Fee (SCR)		Fee (SCR)		Fee (SCR)		Fee (SCR)
	<b>Certificate</b>		<b>Advanced Certificate</b>		<b>Diploma</b>		<b>Advanced Diploma</b>		<b>Degree</b>	
Application handling		300.00		300.00		300.00		300.00		300.00
Compilation and pre-screening of RPL Portfolio		1,300.00		1,800.00		2,300.00		2,800.00		3,300.00
Portfolio assessment		1,000.00		1,200.00		1,400.00		1,600.00		2,500.00


### Explanatory Notes

Fees shall be settled individually for each step in the recognition of prior learning process and advance payment shall apply.

SCHEDULE 2

Annexure 1 – Notice of Suspension of Certificate of Institutional Accreditation

SEYCHELLES QUALIFICATIONS AUTHORITY

	<b>NOTICE OF SUSPENSION FOR INSTITUTIONAL ACCREDITATION</b>	Issue Number	
		Issue Date:	

The ..... (*name of the Education and Training Provider*) is hereby notified that the accreditation status effective from the ..... (*date*) day of ..... (*month*) ..... (*year*) to the..... (*date*) day of ..... (*month*).....(*year*) shall be suspended by the Seychelles Qualifications Authority by virtue of the authority vested in it through the Seychelles Qualifications Authority Act of 2021. The notice of suspension is issued to enable the ..... (*name of the Education and Training Provider*) to address the following corrective action(s):

.....  
 .....  
 .....

The notice of suspension shall be for a period of ..... (*a period not exceeding six months based on the nature of corrective action(s)*).

The ..... (*name of the Education and Training Provider*) shall on or before the notice period expires, submit a recovery plan in relation with the action(s) specified in the notice. The Authority shall upon receipt of the recovery plan conduct an inspection to verify the extent to which the ..... (*name of the Education and Training Provider*) has instituted appropriate measures to remedy matters raised in the notice.

Should the Authority determine that ..... (*name of the Education and Training Provider*) has not remedied the matters raised in the notice after carrying out an inspection, the Authority shall issue to the ..... (*name of the Education and Training Provider*) a Suspension Certificate of Institutional Accreditation.

.....  
**Chairperson SQA Board**

.....  
**Chief Executive Officer SQA**

..... (*date, month, year*)



**Annexure 2 - Suspension Certificate of Institutional Accreditation**

**SEYCHELLES QUALIFICATIONS AUTHORITY**

**Certificate of Suspension**

**Certificate No:**

**Date of issue:**

This is to certify that by virtue of the authority vested in it through the Seychelles Qualifications Authority Act of 2021, the accreditation status accorded to the ..... (*name of the Education and Training Provider*) from the ..... (*date*) day of ..... (*month*) ..... (*year*) to the..... (*date*) day of ..... (*month*).....(*year*) has been suspended by the Authority with effect on ..... (*date, month, year*) on the grounds that the ..... (*name of the Education and Training Provider*) has failed to remedy the matters raised in the Notice of Suspension issued on ..... (*date, month, year of issue of notice*). The suspension shall be for a period of.....(*not exceeding six months depending on the corrective action(s)*).

Upon expiry of the suspension period the Authority shall carry out an inspection of ..... (*name of the Education and Training Provider*). If the Authority is not satisfied with the progress being made to comply with the conditions of the Authority it shall issue a Revocation Certificate of Institutional Accreditation to the.....(*name of the Education and Training Provider*).

.....  
**Chairperson SQA Board**

.....  
**Chief Executive Officer SQA**

.....(*date, month, year*)



## Definitions

**Certificate Revocation** is permanent termination of the certificate's validity before the expiry date indicated in the certificate

**Certificate Suspension** is an action that makes a certificate invalid from the moment of suspension. As per subregulation (2) of the National Qualifications Framework Regulations, the notice shall be for a period not exceeding six months. During the suspension but before the revocation, the certificate can be reactivated and made valid again.



Recognising your Competencies

**SEYCHELLES QUALIFICATIONS AUTHORITY**


P.O. Box 1017, Republic of Seychelles

Telephone 4 324055

E-mail [sqa@seychelles.net](mailto:sqa@seychelles.net)

**Annexure 3 - Notice of Revocation of Certificate of Institutional Accreditation**

**SEYCHELLES QUALIFICATIONS AUTHORITY**

	<b>NOTICE OF REVOCATION FOR INSTITUTIONAL ACCREDITATION</b>	<b>Issue Number</b>	
		<b>Issue Date:</b>	

The ..... (*name of the Education and Training Provider*) is hereby notified that its accreditation status effective from the ..... (*date*) day of ..... (*month*) ..... (*year*) to the..... (*date*) day of ..... (*month*) ..... (*year*) shall be revoked by the Seychelles Qualifications Authority by virtue of the authority vested in it through the Seychelles Qualifications Authority Act of 2021. The notice of revocation is issued as the Authority, after carrying out an inspection of the ..... (*name of the Education and Training Provider*) is not satisfied with the progress made to comply with the requirements as established by the Suspension Certificate of Institutional Accreditation issued on ..... (*date, month, year*).

The notice of revocation shall be for a period of ..... (a period not exceeding six months) to enable the ..... (*name of the Education and Training Provider*) to comply with the accreditation requirements and conditions.

The Authority shall conduct an inspection to verify the extent to which the ..... (*name of the Education and Training Provider*) has instituted measures to comply with the accreditation requirements and conditions.

Should the Authority determine that ..... (*name of the Education and Training Provider*) has not complied with the accreditation requirements and conditions within the specified timeframe of this written notice, the Authority shall issue to the ..... (*name of the Education and Training Provider*) a Revocation Certificate of Institutional Accreditation.

.....  
**Chairperson SQA Board**

.....  
**Chief Executive Officer SQA**

.....(*date, month, year*)



**Annexure 4 - Revocation Certificate of Institutional Accreditation**

**SEYCHELLES QUALIFICATIONS AUTHORITY**

**Certificate of Revocation**

**Certificate No:**

**Date of issue:**

This is to certify that by virtue of the authority vested in it through the Seychelles Qualifications Authority Act of 2021, the accreditation status accorded to the ..... (name of the Education and Training Provider) from the ..... (date) day of ..... (month) ..... (year) to the..... (date) day of ..... (month) ..... (year) has been revoked by the Authority with effect on.....(date, month, year) on the grounds that the

..... (name of the Education and Training Provider) has failed to comply with the requirements as established by the Suspension Certificate of Institutional Accreditation issued on .....(date, month, year).

The ..... (name of the Education and Training Provider) shall cease to operate as an accredited institution effective.....(date, month, year) until it reapplies for institutional accreditation once accreditation requirements have been complied with.

.....  
**Chairperson SQA Board**

.....  
**Chief Executive Officer SQA**

..... (date, month, year)



**See Overleaf**

## Definitions

**Certificate Revocation** is permanent termination of the certificate's validity before the expiry date indicated in the certificate

**Certificate Suspension** is an action that makes a certificate invalid from the moment of suspension. As per subregulation (2) of the National Qualifications Framework Regulations, the notice shall be for a period not exceeding six months. During the suspension but before the revocation, the certificate can be reactivated and made valid again.



### SEYCHELLES QUALIFICATIONS AUTHORITY

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**Annexure 5 - Notice of Suspension of Certificate of Programme Accreditation**

**SEYCHELLES QUALIFICATIONS AUTHORITY**

 <p>Recognising your Competencies</p>	<b>NOTICE OF SUSPENSION FOR PROGRAMME ACCREDITATION</b>	<b>Issue Number</b>	
		<b>Issue Date:</b>	

The ..... (*name of the Education and Training Provider*) is hereby notified that the Certificate of Accreditation for the ..... (*name of learning programme*) effective from the ..... (*date*) day of ..... (*month*) ..... (*year*) to the ..... (*date*) day of ..... (*month*) ..... (*year*) shall be suspended by the Seychelles Qualifications Authority by virtue of the authority vested in it through the Seychelles Qualifications Authority Act of 2021. The notice of suspension is issued to enable the ..... (*name of the Education and Training Provider*) to address the following corrective action(s):

.....  
 .....  
 .....

The notice of suspension shall be for a period of ..... (*a period not exceeding three months based on the nature of corrective action(s)*).

Should the Authority determine that ..... (*name of the Education and Training Provider*) has not remedied the matters raised in the notice issued after evaluation of the programme submitted, the Authority shall issue to the ..... (*name of the Education and Training Provider*) a Suspension Certificate of Programme Accreditation.

.....  
**Chairperson SQA Board**

.....  
**Chief Executive Officer SQA**

.....(*date, month, year*)



**Annexure 6 - Suspension of Certificate of Programme Accreditation**

**SEYCHELLES QUALIFICATIONS AUTHORITY  
Certificate of Suspension**

**Certificate No:**

**Date of issue:**

This is to certify that by virtue of the authority vested in it through the Seychelles Qualifications Authority Act of 2021, the Certificate of Programme Accreditation for the ..... (name of the programme) has been suspended by the Authority with effect on..... (date, month, year) on the grounds that

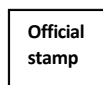
the ..... (name of the Education and Training Provider) has failed to remedy the matters raised in the Notice of Suspension issued on..... (date, month, year of issue of notice). The Suspension shall be for a period of.....(not exceeding four months depending on the corrective action(s)).

Upon expiry of the suspension period ..... (name of the Education and Training Provider) shall submit an application for evaluation of the ..... (name of programme). Where the Authority, after carrying out an evaluation of the programme is not satisfied with the progress made to comply with the conditions of the Authority, it shall issue a Revocation Certificate of Programme Accreditation to the .....(name of the Education and Training Provider).

.....  
**Chairperson SQA Board**

.....  
**Chief Executive Officer SQA**

.....(date, month, year)



**Definitions**

**Certificate Revocation** is permanent termination of the certificate's validity before the expiry date indicated in the certificate

**Certificate Suspension** is an action that makes a certificate invalid from the moment of suspension. As per subregulation (2) of the National Qualifications Framework Regulations, the notice shall be for a period not exceeding six months. During the suspension but before the revocation, the certificate can be reactivated and made valid again.

**Annexure 7 - Notice of Revocation of Certificate of Programme Accreditation**

**SEYCHELLES QUALIFICATIONS AUTHORITY**

	<b>NOTICE OF REVOCATION FOR PROGRAMME ACCREDITATION</b>	<b>Issue Number</b>	
		<b>Issue Date:</b>	

The.....(*name of the Education and Training Provider*)  
 is hereby notified that the accreditation status of the  
 .....(*name of learning programme*) effective from the  
 ..... (*date*) day of ..... (*month*) ..... (*year*) to  
 the..... (*date*) day of ..... (*month*) ..... (*year*) shall be  
 revoked by the Seychelles Qualifications Authority, by virtue of the authority vested  
 in it through the Seychelles Qualifications Authority Act of 2021.

The notice of revocation is issued by the Authority after carrying out an evaluation of  
 the programme for which the Certificate of Programme Accreditation has been  
 suspended, and is not satisfied with the progress made to comply with the conditions  
 as established by the Suspension Certificate of Programme Accreditation issued on  
 .....(*date, month, year*).

The notice of revocation shall be for a period of .....  
 (a period not exceeding three months) to enable the  
 .....(*name of the Education and Training Provider*)  
 to comply with the accreditation requirements and conditions.

.....  
**Chairperson SQA Board**

.....  
**Chief Executive Officer SQA**

.....(*date, month, year*)



**Annexure 8 - Revocation of Certificate of Programme Accreditation**

**SEYCHELLES QUALIFICATIONS AUTHORITY**

**Certificate of Revocation**

**Certificate No:**

**Date of issue:**

This is to certify that by virtue of the authority vested in it through the Seychelles Qualifications Authority Act of 2021, the Certificate of Programme Accreditation for the ..... (name of learning programme) issued on ..... (date, month, year of issue) for a period of..... (duration of certificate) has been revoked by the Authority with effect on ..... (date, month, year) on the grounds that The ..... (name of the Education and Training Provider) has failed to comply with the requirements as established by the Certificate of Suspension of Programme Accreditation issued on .....(date, month, year).

The ..... (name of the Education and Training Provider) shall cease all operations pertaining to the ..... (name of learning programme) effective..... (date, month, year) until it reapplies for accreditation of the programme once accreditation requirements have been complied with.

.....  
**Chairperson SQA Board**

.....  
**Chief Executive Officer SQA**

.....(date, month, year)



Recognising your Competencies



**See Overleaf**

### Definitions

**Certificate Revocation** is permanent termination of the certificate's validity before the expiry date indicated in the certificate

**Certificate Suspension** is an action that makes a certificate invalid from the moment of suspension. As per sub regulation (2) of the National Qualifications Framework Regulations, the notice shall be for a period not exceeding six months. During the suspension but before the revocation, the certificate can be reactivated and made valid again.

**MADE this 31<sup>st</sup> day of January, 2025.**

**JUSTIN VALENTIN  
MINSTER OF EDUCATION**

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